



CITY OF PALM DESERT

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December 9, 2016

Dear Hotel Operator*:

On November 8, 2016, Measure T was approved by a majority of the voters, increasing the Transient Occupancy Tax (TOT) from 9% to 11% in the City of Palm Desert.

On December 9, 2016, the City Council declared the results of the election and adopted Ordinance No. 1307 amending the sections of the Municipal Code related to the TOT rate.

Although the Ordinance makes the rate effective immediately, the City Council also adopted a resolution to make the effective date of the increase to be **January 1, 2017**. This was done to accommodate our hotel operators to have sufficient time to increase the rate in their respective reservation/folio systems.

Some reservations, for arrival on or after January 1, 2017, may have been made and paid in full prior to the date the results of the election became known on November 9, 2016. If this occurred, and you are requesting that the TOT rate in effect prior to November 9, 2016 be considered, please submit copies of the reservations and payments to this office.

Please note that no other reporting requirements have changed for the submission of your TOT returns, nor did the method of calculating TOT change. The only change is the rate to be charged as of the effective date.

If you receive your TOT Return form by mail, you will receive an updated version for your January 2017 collections. If you receive your TOT Return form via the City's web-site, the form will be available mid-January for your use. Or, you may request an updated form by emailing your request to: tot@cityofpalmdesert.org.

If you should have any questions regarding TOT return submittals, please contact Horacio Celaya at (760) 346-0611 ext. 329.

Thank you.

Janet M. Moore

Janet M. Moore
Director of Finance

*For purposes of this notice and those subject to TOT collection, the term Hotel Operator includes hotel, inn, tourist home or house, motel, studio hotel, bachelor hotel, lodging house, rooming house, apartment house, time-share project or facility, dormitory, public or private club, mobile home or house trailer at a fixed location, recreational vehicle or other similar structure or portion thereof, including a "short-term rental unit".