

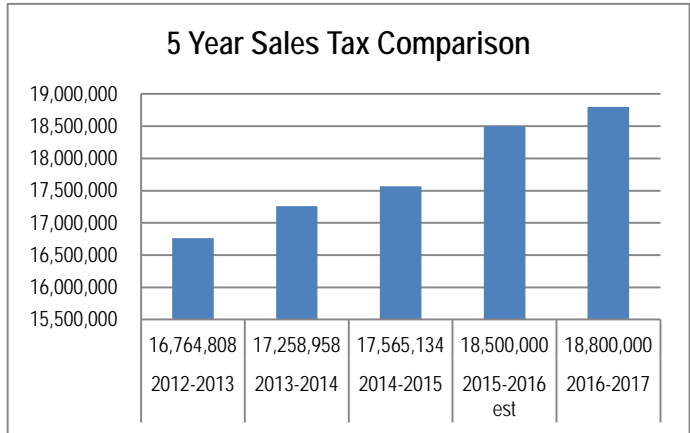
GENERAL FUND REVENUE SUMMARY

Revenue Assumptions for the General Fund (Fiscal Year 2016-2017)

The revenue assumptions used for the Fiscal Year 2016-2017 budget are based on current state and local economic conditions and historical trends. The City's main revenue sources are Sales Tax, Transient Occupancy Tax and Property Taxes.

Sales Tax

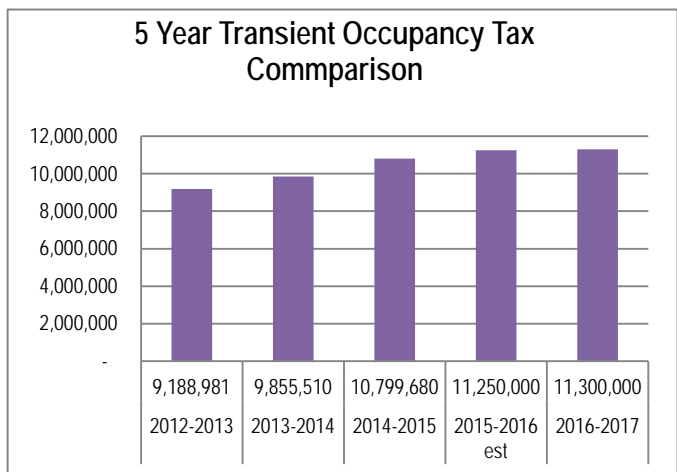
The estimated revenue from sales tax this year is \$18,800,000. Sales tax is imposed on all California retailers. Sales tax applies to all retail sales of merchandise (tangible personal property) in the state. Riverside County's sales tax rate is 8.0%. Palm Desert does not have any special district taxes so the sales tax rate for Palm Desert is also 8.0%. The city receives 1% of this rate, Riverside County receives .75% and the State receives 6.25%. This year's estimate is based on a 1.6% increase in sales tax revenue.



Transient Occupancy Tax (TOT)

The estimated revenue from TOT this year is \$11,300,000. TOT is charged at a rate of 9%, to travelers staying in Palm Desert when they rent accommodations (a room, rooms, entire home or other living space) in a hotel, inn, tourist home or house, motel or other lodging (defined below) unless the stay is for a month or more, regardless of how many days are in the month. TOT is remitted to the city each month following the month of rental.

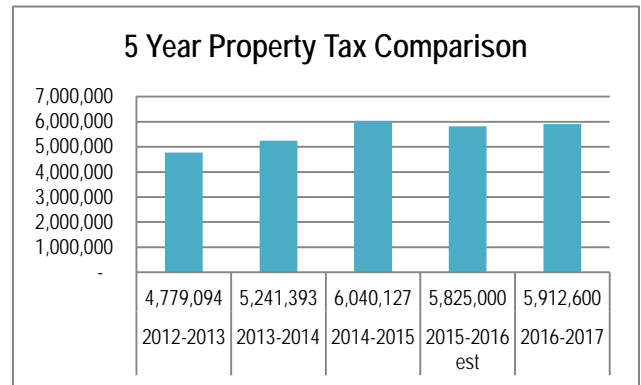
This year's estimate is based on a .4% increase from what is expected to be received for Fiscal Year 2015-2016. There are several hotels currently under construction, and this estimate will be revisited during the year as the progress of the hotels' construction is updated. The main sources of TOT are Desert Springs Marriott, Embassy Suites Hotel, Travelers Inn, Holiday Inn Express, Shadow Mountain Resort, Sunrise Development Condos, Marriott and Intrawest timeshare units, Courtyard and Residence Inn, Best Western, Palm Desert Lodge, International Lodge and the Hampton Inn.



GENERAL FUND REVENUE SUMMARY Cont'd

Property Tax

The estimated revenue from property tax collections this year is \$5,912,600. Property tax collections are administered by three county agencies: the County Assessor, the Auditor-Controller, and the Tax Collector. The property is valued by the County Assessor and taxed at 1% of assessed value. Increases in property tax are based on changes of ownership, new construction and a 2% maximum inflationary increase in assessed value.



Upon receipt of the semi-annual tax payments in December and April, the Auditor-Controller calculates the apportionments to the participating agencies, less 1/4 of 1% for tax collection costs. The City receives its share of property taxes in January and June.

In November 1978, the voters approved Proposition 13, which allocated property tax revenues based on each agency's historical share, cities which never levied a property tax rate before Proposition 13 did not share in the resulting revenues (property tax rates were rolled back to 1973 rates). The City of Palm Desert is a No-Low Property Tax city and receives property taxes only on areas annexed to the City after 1978.

Motor Vehicle License Fee

The estimated revenue from motor vehicle license fees (VLF or DMV Fees) this year is \$3,965,500. This is a tax on ownership of a registered vehicle. The tax rate was 2% of the value of a vehicle paid by owners to the Department of Motor Vehicle; however, the State has lowered the rate to 0.65%. In addition to revenues from the 0.65% rate, cities and counties will receive additional property tax equal to the difference between revenues from the VLF at the 2% rate and the 0.65% rate charged by the State. Starting in 2006-07, the increase for VLF will be based on each city and county growth in gross assessed valuation in the prior year, instead of the increase in vehicle value. The State also started charging administration costs to DMV fees which lowered the revenue to the City.

Franchise Tax

The estimated revenue from franchise payments for this year is approximately \$3,250,000. The State currently is considering the impacts in Federal Law deregulating the electric, cable and telephone companies as well as cities' abilities to charge a franchise tax for use of the City's right of way. Franchise fees include the cable franchise fee; electric franchise fee; waste refuse franchise fee; gas franchise fee; and communications franchise fees (telephone and internet).

GENERAL FUND REVENUE SUMMARY Cont'd

Building Permits & Charges for Services

The estimated revenue from building permits is \$1,746,000. This includes new building construction and includes building, electrical, plumbing, heating, and other related permits and plan check fees.

This estimate represents the fees for various commercial buildings and housing construction that includes Villa Portofino, Marriott, Westin, Sonrisa, Millenium, CVWD Commercial Building, Living Desert, Willow Vista Office, and Westfield mall.

Business Licenses

The estimated revenue from business licenses for this year is \$1,280,000. All businesses operating within the City limits of Palm Desert (including home based businesses) are required to have a business license. All business licenses are renewed annually.

Interfund Transfers In

Transfers in to the General Fund are estimated to be \$1,602,500. This represents transfers from other funds including Recycling, Parkview, Traffic Safety, and the Golf Course, for reimbursement of street improvements, parks and other costs paid by the General Fund.

Reimbursements/Other Revenue

The estimated revenue from miscellaneous reimbursements/other revenue is \$3,375,000. This includes administrative costs for the former redevelopment agency, reimbursements from other governments, timeshare mitigation fees, fees for fire inspections, reimbursements for parks, traffic signals, sales of maps and publications, copies, costs for imaging submitted plans, etc.

Interest/Rental/Misc Income

Other revenues received by the City include interest, rent, property transfer taxes, fines, delinquencies, etc. and are estimated to be \$2,095,000.

NOTE:

Structural Fire Tax

In November 1982, the residents of the City of Palm Desert voted on Proposition A, a fire tax to upgrade the City's fire protection and prevention services. The Structural Fire Tax is collected through property taxes. The annual fire tax charge is \$60 for residential properties and is based on square footage for commercial properties.

Amounts collected for this tax are placed in a separate fund from the General Fund and are used to offset the cost for fire safety services. Fire safety services are estimated to be \$12,850,432 for Fiscal Year 2016-2017.

Based on the estimated amounts to be collected from the Structural Fire Tax of \$8,580,000 (which includes \$1,080,000 from IW and RM), a transfer from the General Fund will be required and is estimated to be \$3,800,000.

**CITY OF PALM DESERT
Fiscal Year 2016-2017**

Resolution No. 2016 - 60

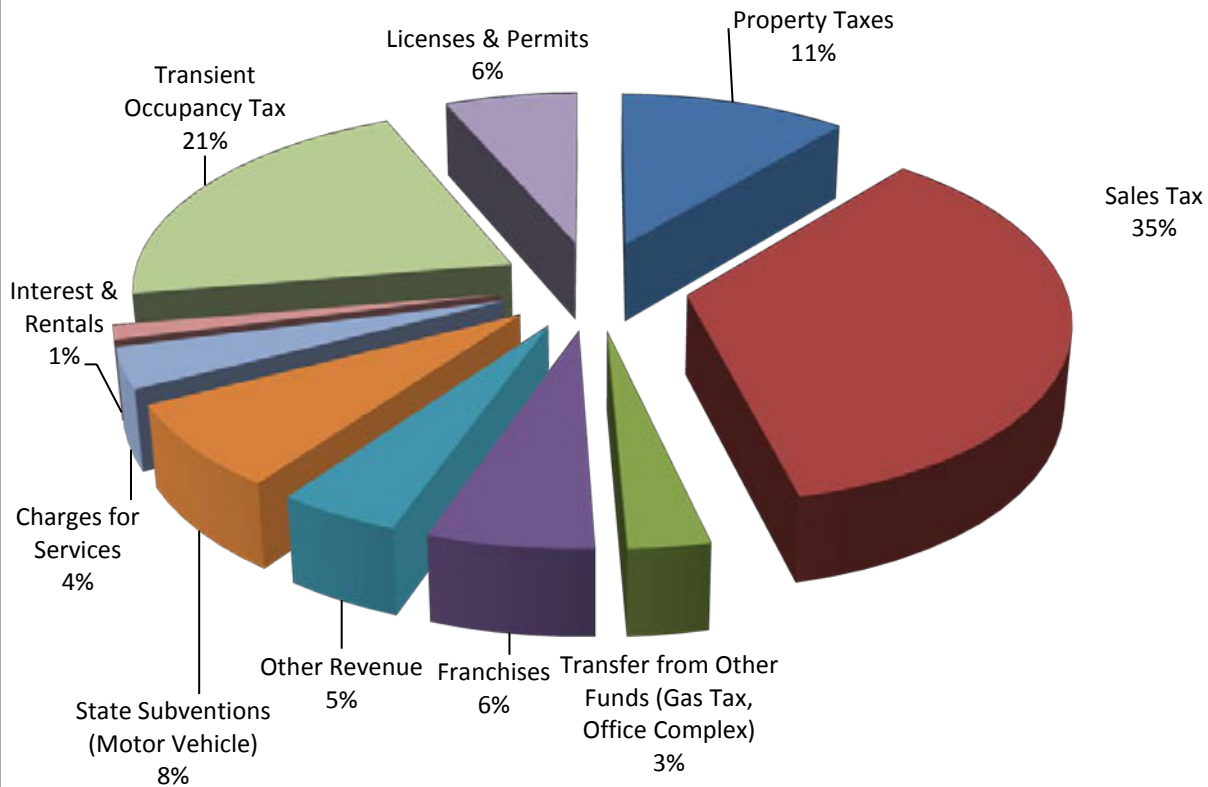
ESTIMATED REVENUES

EXHIBIT 1

CATEGORY / FUND	Actual FY 14-15	Budget FY 15-16	Projected FY 15-16	Budget FY 16-17
<u>General Fund (110):</u>				
1. Sales tax (forecaster - Pessimistic 1% and Optimistic 4%) Triple Flip to End in 2016	17,565,134	18,800,000	18,200,000	18,800,000
2. Transient occupancy tax (Includes Short Term Rentals 1100 units \$600k)	10,752,226	10,200,000	11,170,000	11,300,000
3. Property tax (2% growth) Secured & Unsecured	5,746,720	5,575,000	5,805,000	5,912,600
4. Tax Increment	293,407	-	-	-
5. Interest & Rental (Lower Int Rate, Energy, Co. Lease)	567,205	500,000	580,000	680,000
6. Transfers in (Starwood, Traffic Safety, Parkview, CIP -Removed Gas Tax)	2,179,472	1,400,000	1,400,000	1,602,500
7. Franchises (Cable/Gas/Electric/Waste) Energy Savings reducing fees	3,102,431	3,200,000	3,200,000	3,250,000
8. State subventions(VLF) -Increase(Decrease) based on Property Tax)	3,704,636	3,750,000	3,895,000	4,010,500
9. Building/Subdivision/Zoning	1,944,952	1,900,000	1,845,000	1,746,000
10. Fees for Services/Reimb (Parkview,Assessment,LLD, Fines, Other)	2,376,631	2,000,000	1,900,000	1,925,000
11. Business license tax (Includes Short Term License)	1,160,207	1,250,000	1,250,000	1,250,000
12. Timeshare mitigation fee (Marriott, Starwood, Intrawest)	1,363,158	1,450,000	1,350,000	1,450,000
13. Plan check fees	505,370	650,000	450,000	450,000
14. Property transfer tax	558,965	550,000	550,000	550,000
15. Other revenues (Delinquency/Litigation/Fines/Job Val./ROW/Bail)	414,768	500,000	495,000	400,000
<u>Totals General Fund</u>	52,235,282	51,725,000	52,090,000	53,326,600
<u>Fire Tax Fund (230):</u>				
1. Structural Fire Tax	5,136,552	5,300,000	5,200,000	5,300,000
2. Prop. A. Fire Tax	2,097,968	2,200,000	2,120,000	2,200,000
3. Reimbursements (Indian Wells & Rancho Mirage share of Ladder Truck & Others)	996,788	950,000	1,010,000	1,080,000
4. Interest Income	5,966	4,000	5,000	10,000
5. Transfers In fm General Fund	2,000,000	3,000,000	3,000,000	3,800,000
6. Fire Reserves	651,732	427,705	600,000	460,432
<u>Totals Fire Tax Fund</u>	10,889,006	11,881,705	11,935,000	12,850,432
<u>TOTAL REVENUE- FIRE AND GENERAL FUND</u>	63,124,288	63,606,705	64,025,000	66,177,032

Where The Money Comes From

SOURCES OF GENERAL FUND REVENUE \$53 Million Plus Reserves of \$67 Million



GENERAL FUND BUDGET - REVENUES Fiscal Year 2016-2017

SERVICES	AMOUNT	PERCENT
Property Taxes	5,912,600	11.1%
Sales Tax	18,800,000	35.3%
Transfer from Other Funds (Gas Tax, Office (1,602,500	3.0%
Franchises	3,250,000	6.1%
Other Revenue	2,400,000	4.5%
State Subventions (Motor Vehicle)	4,010,500	7.5%
Charges for Services	1,925,000	3.6%
Interest & Rentals	680,000	1.3%
Transient Occupancy Tax	11,300,000	21.2%
Licenses & Permits	3,446,000	6.5%
Total General Fund	53,326,600	100%
Total Fire Fund	12,850,432	

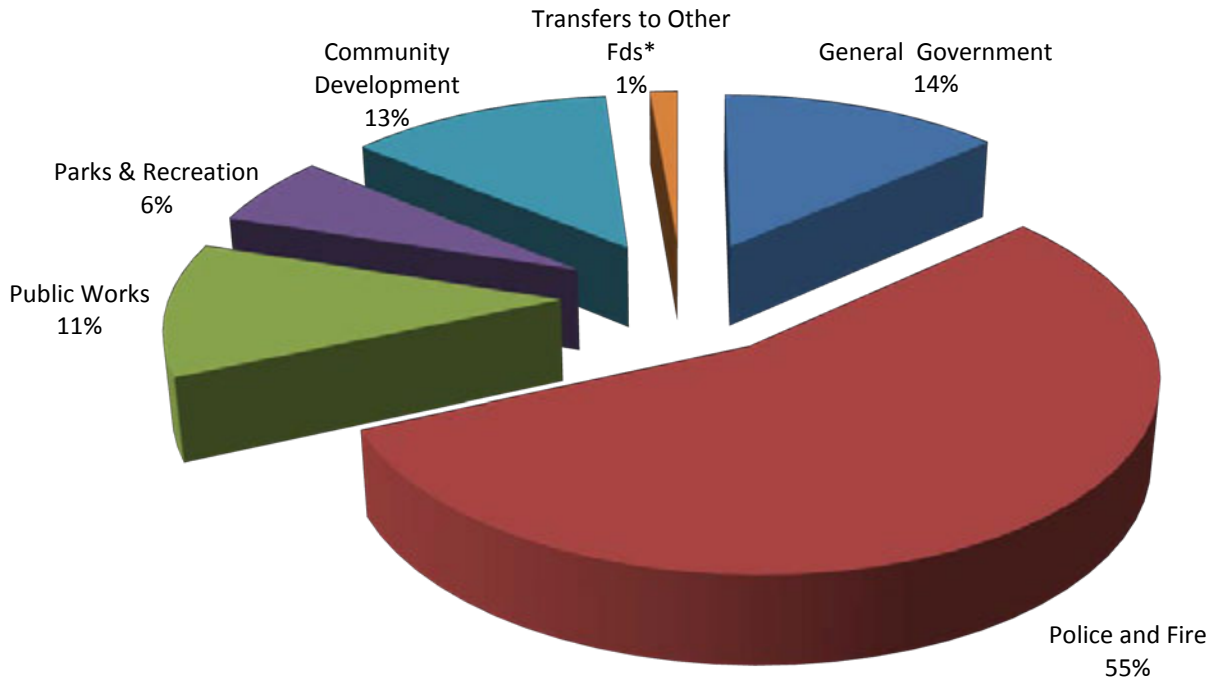
**CITY OF PALM DESERT
APPROPRIATIONS
FISCAL YEAR 2016-2017**

EXHIBIT 2

Department Number	Department Description	FY 2016-2017 Appropriations
4/xxxx/00	GENERAL FUND	
4110	City Council	287,640
4111	City Clerk	953,917
4112	Legislative Advocacy	36,180
4114	Elections	70,500
4120	City Attorney	254,600
4121	Legal Special Services	250,000
4130	City Manager	905,389
4132	Special Programs	475,425
4150	Finance	1,887,816
4151	Independent Audit	70,000
4154	Human resources	564,263
4159	General Services	539,400
4190	Information Technology	932,755
4191	Unemployment	10,000
4192	Insurance	474,500
4199		4,635,000
4210	Police Services	21,141,245
4230	Animal Regulation	245,000
4250	St. Lighting/Traffic Safety	255,000
4300	Public Works Admin	2,971,825
4310	Street Maintenance	2,756,653
4311	Street Resurfacing	-
4330	Corp Yard	70,500
4331	Auto Fleet/Equip. Maint	421,000
4340	Public Bldg Maint.	537,534
4344	Portola Comm Center	73,250
4396	NPDES	60,000
4416	Comm Promotions	869,500
4417	Marketing	1,329,036
4419	Visitors Services	184,618
4420	Building & Safety	1,788,034
4430	Economic Dev.	1,244,775
4470	Planning and Comm Dev	2,484,638
4610	Civic Center Park	1,042,350
4611	Park Maint.	902,600
4614	Landscaping Services	1,842,775
4800	Contributions	699,500
4950	Land	-
	110 - General Fund Total	<u><u>53,267,218</u></u>

Where The Money Goes

GENERAL FUND AND FIRE FUND APPROPRIATIONS \$62.3 MILLION



GENERAL FUND BUDGET - APPROPRIATIONS Fiscal Year 2016-2017

SERVICES	AMOUNT	PERCENT
General Government	8,411,885	13.5%
Police and Fire	34,236,677	54.9%
Public Works	7,145,762	11.5%
Parks & Recreation	3,787,725	6.1%
Community Development	7,900,601	12.7%
Transfers to Other Fds*	835,000	1.3%
Total General Fund and Fire Fund	62,317,650	100.0%
Total Fire Only (includes \$3.8M from GF)	12,850,432	

*does not include fire transfer

**CITY OF PALM DESERT
SUMMARY OF EXPENDITURES BY CATEGORY
FISCAL YEAR 2016-2017**

Department	Personal Services	Supplies	Other Services and Charges	Capital Outlay	TOTAL
General Fund:					
City Council	227,040	7,500	53,100	-	287,640
City Clerk	870,917	2,000	81,000	-	953,917
Elections	-	1,000	69,500	-	70,500
Legislative Advocacy	-	-	36,180	-	36,180
City Attorney	-	-	254,600	-	254,600
Legal Special Services	-	-	250,000	-	250,000
City Manager	875,849	2,200	27,340	-	905,389
Special Programs	382,025	500	92,900	-	475,425
Finance	1,836,526	7,500	43,790	-	1,887,816
Independent Audit	-	-	70,000	-	70,000
Human Resources	426,883	4,000	133,380	-	564,263
General Services	60,000	24,200	455,200	-	539,400
Information Technology	659,056	18,000	255,699	-	932,755
Unemployment Insurance	10,000	-	-	-	10,000
Insurance	-	-	474,500	-	474,500
Interfund Transfers	-	-	4,635,000	-	4,635,000
Police Services	-	-	21,141,245	-	21,141,245
Animal Regulation	-	-	245,000	-	245,000
St Light/Traffic Sfty	-	8,000	247,000	-	255,000
Public Works- Admin	2,824,225	4,500	143,100	-	2,971,825
Public Works-Street Maintenance	2,345,025	11,000	400,628	-	2,756,653
Street Repairs & Maintenance	-	-	-	-	-
Corp. Yard	-	-	70,500	-	70,500
Auto Fleet/Equipment	-	170,000	251,000	-	421,000
Public Bldg-Opr/Maint.	260,934	13,000	263,600	-	537,534
Portola Community Center	-	-	73,250	-	73,250
NPDES-Storm Water Permit	-	-	-	60,000	60,000
Community Promotions	16,500	-	853,000	-	869,500
Marketing	157,706	200	1,171,130	-	1,329,036
Visitors Information Center	170,868	1,000	12,750	-	184,618
Building & Safety	1,653,059	2,000	132,975	-	1,788,034
Planning & Community Dev	2,370,388	3,950	110,300	-	2,484,638
Economic Development	1,016,775	500	227,500	-	1,244,775
Civic Center Park	-	6,350	1,036,000	-	1,042,350
Park Maintenance	-	6,000	896,600	-	902,600
Landscape Services	798,275	3,000	1,041,500	-	1,842,775
Outside Agency Funding	-	-	699,500	-	699,500
GENERAL FUND TOTAL	16,962,051	296,400	35,948,767	60,000	53,267,218
FIRE DEPARTMENT FUND	-	-	12,850,432	-	12,850,432
TOTAL GENERAL & FIRE	16,962,051	296,400	48,799,199	60,000	66,117,650

CITY COUNCIL

CITY COUNCIL	DEPARTMENT	1104110
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Program Narrative:

The City Council, consisting of five City Council members, serves as the City's governing body. The Mayor is appointed from within the City Council for a one-year term. City Council Members are elected at-large for four-year terms, with elections held every two years. The City Council enacts City ordinances, establishes policies, represents the public, maintains intergovernmental relations, and exercises general oversight over the affairs of City government, the Successor Agency to the Redevelopment Agency, Finance Authority, Parking Authority, and Housing Authority.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	199,179	204,532	216,309	227,040	11.00%
SUPPLIES	6,955	7,500	7,500	7,500	0.00%
OTHER SERVICES	39,677	33,600	51,100	53,100	58.04%
CAPITAL OUTLAY	-	1,000	1,000	-	-100.00%
TOTALS:	245,811	246,632	275,909	287,640	16.63%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

CITY COUNCIL		DEPARTMENT			1104110
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4101000	MEETING COMPENSATION	116,179	117,045	118,503	118,500
4111500	RETIREMENT CONTRIBUTION	28,544	37,500	38,395	40,029
4111600	MEDICARE CONTRB-EMP	4,007	1,697	4,000	4,000
4112000	INS PREM - LTD	394	400	400	400
4112100	INS PREM - HEALTH	45,945	45,240	49,161	58,150
4112200	INS PREM - DENTAL/VISION	460	-	2,000	2,000
4112400	INS PREM - LIFE	306	450	450	450
4112500	WORKER'S COMPENSATION	3,344	2,200	3,400	3,511
4211000	OFFICE SUPPLIES	239	1,500	1,500	1,500
4219000	SUPPLIES OTHER	6,716	6,000	6,000	6,000
4309000	PROF - OTHER	221	1,000	1,000	11,000
4311500	MILEAGE REIMBURSEMENT	2,661	1,000	2,500	2,500
4312000	CONF, SEMINARS, WORKSHOPS	17,549	14,000	14,000	15,000
4312500	LOCAL MEETINGS	15,495	13,000	29,000	20,000
4333000	R/M-OFFICE EQUIPMENT	-	200	200	200
4362000	SUBSCRIPTIONS/PUBLICATION	345	500	500	500
4363000	DUES	820	1,000	1,000	1,000
4365000	TELEPHONES	2,414	2,400	2,400	2,400
4366000	POSTAGE & FREIGHT	172	500	500	500
4388000	CONTRIBUTION TO AGENCIES	-	-	-	-
4404000	CAPITAL OFFICE EQUIPMENT	-	1,000	1,000	-
TOTAL CITY COUNCIL		245,811	246,632	275,909	287,640

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
999	CITY COUNCIL MEMBER	5	5	5	0

COMMUNITY SERVICE / CITY CLERK

COMMUNITY SERVICE / CITY CLERK	DEPARTMENT	1104111
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Program Narrative:

City Clerk Operations provides general support for the City Council, preparation of City Council Meeting Agendas and Minutes, maintenance of official City records, monitoring of contracts for completeness and accuracy, responses to requests for information, supervision of records management, registering voters, and conducting municipal elections.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	839,154	850,400	860,000	870,917	2.41%
SUPPLIES	2,366	2,000	2,000	2,000	0.00%
OTHER SERVICES	76,116	83,000	83,000	81,000	-2.41%
CAPITAL OUTLAY	1,022	500	500	-	-100.00%
TOTALS:	918,658	935,900	945,500	953,917	1.93%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

COMMUNITY SERVICE/CITY CLERK		DEPARTMENT			1104111
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100100	SALARIES-FULL TIME	535,708	539,700	539,700	543,200
4100200	SALARIES-OVERTIME	-	500	500	500
4111500	RETIREMENT CONTRIBUTION	164,033		176,300	182,817
4111600	MEDICARE CONTRB-EMP	7,778	7,800	7,800	7,900
4112000	INS PREM - LTD	4,407	4,300	4,400	4,400
4112100	INS PREM - HEALTH	111,863	109,600	109,600	109,600
4112200	INS PREM - DENTAL/VISION	1,762	-	7,800	7,800
4112400	INS PREM - LIFE	1,442	1,700	1,700	1,700
4112500	WORKER'S COMPENSATION	12,162	10,500	12,200	13,000
4211000	OFFICE SUPPLIES	2,366	2,000	2,000	2,000
4303500	PROF - TEMPORARY HELP	1,686	-	-	-
4306000	VOLNTR REC/SPECIAL EVENTS	604	1,000	1,000	1,000
4306300	COMMITTEE/COMMISSION	11,185	13,000	13,000	13,000
4309000	PROF - OTHER	12,731	14,000	14,000	14,000
4311500	MILEAGE REIMBURSEMENT	277	500	500	500
4312000	CONF, SEMINARS, WORKSHOPS	4,726	4,500	4,500	4,500
4312500	LOCAL MEETINGS	184	600	600	600
4321000	REQ. LEGAL ADVERTISING	36,595	40,000	40,000	38,000
4333000	R/M-OFFICE EQUIPMENT	-	1,000	1,000	1,000
4361000	PRINTING / DUPLICATING	1,788	1,000	1,000	1,000
4362000	SUBSCRIPTIONS/PUBLICATION	877	1,000	1,000	1,000
4363000	DUES	1,352	1,800	1,800	1,800
4364000	FILING FEES	-	100	100	100
4365000	TELEPHONES	480	500	500	500
4366000	POSTAGE & FREIGHT	3,630	4,000	4,000	4,000
4404000	CAP-OFFICE EQUIPMENT	1,022	500	500	-
TOTAL COMMUNITY SERVICE/CITY CLERK		918,658	935,900	945,500	953,917

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
139	CITY CLERK	1	1	1	
118	DEPUTY CITY CLERK	1	1	1	
113	ADMINISTRATIVE SECRETARY (City Council)	1	1	1	
113	RECORDS TECHNICIAN	1	1	1	
104	OFFICE ASSISTANT II	1	1	1	
90	CLERICAL ASSISTANT	1	1	1	
	TOTAL	6	6	6	

LEGISLATIVE ADVOCACY

LEGISLATIVE ADVOCACY	DEPARTMENT	1104112
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Program Narrative:

This component of the Community Services Division is responsible for monitoring and providing analysis of legislation introduced at both the State and Federal level as it relates to the City of Palm Desert.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	-	-	-	-	0.00%
OTHER SERVICES	36,180	36,500	36,180	36,180	-0.88%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	36,180	36,500	36,180	36,180	-0.88%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

LEGISLATIVE ADVOCACY		DEPARTMENT			1104112
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4309000	PROF - OTHER	36,180	36,500	36,180	36,180
4312000	CONF, SEMINARS, WORKSHOPS	-	-	-	-
TOTAL LEGISLATIVE ADVOCACY		36,180	36,500	36,180	36,180

ELECTIONS

ELECTIONS	DEPARTMENT	1104114
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Program Narrative:

The City of Palm Desert General Municipal Elections are conducted in November of even-numbered years. The next election will be held in November 2016.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	706	-	-	1,000	100.00%
OTHER SERVICES	64,453	-	-	69,500	100.00%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	65,159	-	-	70,500	100.00%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

ELECTIONS		DEPARTMENT			1104114
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4211000	OFFICE SUPPLIES	706	-	-	1,000
4309000	PROF - OTHER	63,685	-	-	68,000
4312500	LOCAL MEETINGS	-	-	-	500
4321000	REQ. LEGAL ADVERTISING	768	-	-	1,000
TOTAL ELECTIONS		65,159	-	-	70,500

CITY ATTORNEY

CITY ATTORNEY	DEPARTMENT	1104120
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Program Narrative:

The City Attorney reviews all ordinances, resolutions, agreements, and other legal documents, advises the City Council and staff on legal matters and represents the City in litigation.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	-	-	-	-	0.00%
OTHER SERVICES	239,328	249,600	249,600	254,600	2.00%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	239,328	249,600	249,600	254,600	2.00%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

CITY ATTORNEY		DEPARTMENT			1104120
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4301500	PROF - LEGAL	239,328	249,600	249,600	254,600
TOTAL CITY ATTORNEY		239,328	249,600	249,600	254,600

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
	CONTRACT POSITION				

LEGAL SPECIAL SERVICES

LEGAL SPECIAL SERVICES	DEPARTMENT	1104121
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Program Narrative:

This department represents the litigation costs on code violations, land issues, construction contracts and lawsuits filed against the City.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	-	-	-	-	0.00%
OTHER SERVICES	161,534	265,000	265,000	250,000	-5.66%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	161,534	265,000	265,000	250,000	-5.66%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

LEGAL SPECIAL SERVICES		DEPARTMENT			1104121
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4301500	PROF - LEGAL	153,662	250,000	250,000	250,000
4301600	PROF-EMPLOYEE LAW SERVICE	7,872	15,000	15,000	-
TOTAL LEGAL SPECIAL SERVICES		161,534	265,000	265,000	250,000

CITY MANAGER

CITY MANAGER	DEPARTMENT	1104130
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Program Narrative:

A City Council/City Manager form of government governs the City of Palm Desert. This effective system combines the strong political leadership of elected officials with the executive expertise of an appointed professional municipal manager. The City Manager, under the direction and control of the City Council, serves as the City's chief executive officer and oversees the coordination/implementation of City Council-established policies and programs, including providing information to assist the Council with the decision-making process.

The City Manager is responsible for enforcing all City laws/ordinances and verifying that all franchises, contracts, permits, and privileges granted by the City Council are faithfully observed. The City Manager has the authority to control, order, and give direction to all department heads and subordinate City employees, including appointment, removal, promotion, and demotion. The City Manager conducts studies and effects such administrative reorganization of offices/positions under his/her direction necessary for the efficient, effective, and economical conduct of City business.

In addition to the duties of providing leadership, direction, and guidance to City departments, the City Manager performs several essential functions. These responsibilities include promptly responding to all citizen inquiries/requests, personnel management, preparation of the City's annual operating budget, and serving as Executive Director of the Palm Desert Redevelopment Agency.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	1,036,270	1,032,800	1,043,308	875,849	-15.20%
SUPPLIES	206	3,200	3,200	2,200	-31.25%
OTHER SERVICES	39,179	30,709	42,209	27,340	-10.97%
CAPITAL OUTLAY	39,824	-	-	-	0.00%
TOTALS:	1,115,479	1,066,709	1,088,717	905,389	-15.12%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

CITY MANAGER		DEPARTMENT			1104130
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100100	SALARIES-FULL TIME	692,695	676,400	676,400	567,500
4111500	RETIREMENT CONTRIBUTION	212,274	220,900	220,900	195,220
4111600	MEDICARE CONTRB-EMP	10,087	9,800	9,808	8,229
4112000	INS PREM - LTD	4,833	5,400	5,400	5,400
4112100	INS PREM - HEALTH	96,427	105,000	105,000	77,200
4112200	INS PREM - DENTAL/VISION	1,528	-	6,800	6,800
4112400	INS PREM - LIFE	1,704	2,200	2,200	1,800
4112500	WORKER'S COMPENSATION	16,722	13,100	16,800	13,700
4211000	OFFICE SUPPLIES	22	200	200	200
4219100	DISASTER/EMERG	184	3,000	3,000	2,000
4301000	PROF-ARCHITECTURAL.ENG	4,965	-	-	-
4303500	PROF-TEMPORARY HELP	1,623	-	-	-
4309000	PROF - OTHER	15,008	8,869	8,869	-
4311500	MILEAGE REIMBURSEMENT	778	500	500	500
4312000	CONFERENCE/SEMINARS	8,496	11,000	7,500	7,000
4312500	LOCAL MEETINGS	2,595	3,000	6,000	3,000
4363000	DUES	2,861	3,500	15,500	10,000
4365000	TELEPHONES	1,440	1,440	1,440	1,440
4366000	POSTAGE & FREIGHT	118	400	400	400
4391500	EMPLOYEE SAFETY	1,295	2,000	2,000	5,000
4404000	CAP-OFFICE EQUIPMENT	39,824	-	-	-
TOTAL CITY MANAGER		1,115,479	1,066,709	1,088,717	905,389

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
1	CITY MANAGER	1	1	1	
129	RISK MANAGER**	1	1	0	
127	SR. MANAGEMENT ANALYST**	1	1	0	
127	SR. MANAGEMENT ANALYST	0	0	1	
123	MANAGEMENT ANALYST II	1	1	0	
113	ADMINISTRATIVE SECRETARY	1	1	1	
	TOTAL	5	5	3	

**Transferred to other department

COMMUNITY SERVICE

SPECIAL PROGRAMS	DEPARTMENT	1104132
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Program Narrative:

The Special Programs Division oversees administration of franchise agreements (i.e., cable and solid waste), special contracts such as the Portola Community Center leases, BLM and utilities; mobile home rent control; Community Development Block Grants; recycling administration and reporting; bus shelter program administration; special events; Community Gardens administration; City-wide cell phones and pagers; Youth Committee; Citizens on Patrol, and After School Programs.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	361,631	364,600	368,605	382,025	4.78%
SUPPLIES	278	500	500	500	0.00%
OTHER SERVICES	108,703	89,800	90,300	92,900	3.45%
CAPITAL OUTLAY	-	500	500	-	-100.00%
TOTALS:	470,613	455,400	459,905	475,425	4.40%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

SPECIAL PROGRAMS		DEPARTMENT			1104132
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100100	SALARIES-FULL TIME	230,015	226,000	226,000	226,000
4100200	SALARIES-OVERTIME	1,555	3,000	3,000	3,000
4111500	RETIREMENT CONTRIBUTION	69,467	73,800	74,128	78,648
4111600	MEDICARE CONTRB-EMP	4,526	3,300	3,277	3,277
4112000	INS PREM - LTD	1,813	1,800	1,800	1,800
4112100	INS PREM - HEALTH	47,716	51,600	51,600	60,500
4112200	INS PREM - DENTAL/VISION	647	-	2,800	2,800
4112400	INS PREM - LIFE	607	700	700	700
4112500	WORKER'S COMPENSATION	5,284	4,400	5,300	5,300
4211000	OFFICE SUPPLIES	278	500	500	500
4306200	COMMUNITY RECOGNITION	477	-	-	-
4309000	PROF - OTHER	86,570	80,000	80,000	85,000
4311500	MILEAGE REIMBURSEMENT	177	300	300	300
4312000	CONFERENCE/SEMINARS	1,604	3,000	3,500	2,000
4312500	LOCAL MEETINGS	1,285	1,500	1,500	1,500
4361000	PRINTING / DUPLICATING	640	1,000	1,000	1,000
4362000	SUBSCRIPTIONS/PUBLICATION	681	500	500	500
4363000	DUES	550	1,000	1,000	600
4365000	TELEPHONES	927	1,000	1,000	1,000
4366000	POSTAGE & FREIGHT	605	1,500	1,500	1,000
4391000	COMMUNITY GARDEN	15,186	-	-	-
4404000	CAP-OFFICE EQUIPMENT	-	500	500	-
TOTAL SPECIAL PROGRAMS		470,613	455,400	459,905	475,425

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
137	DIR. OF SPECIAL PROGRAMS	1	1	1	
120	MANAGEMENT ANALYST	0	0	1	
113	ADMINISTRATIVE SECRETARY	1	1	0	
104	OFFICE ASSISTANT II	1	1	1	
TOTAL		3	3	3	

FINANCE

FINANCE	DEPARTMENT	1104150
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Program Narrative:

The Finance Department provides the services of monitoring the various financial related areas which are essential to the City and Successor Agency to the Redevelopment Agency operations. Areas include revenue receipts (e.g. taxes, fees, assessments), disbursements and accounts payable transactions, operational budget, cash management and investments, payroll, general ledger and accounting records, financial reports, annual audits, debt-service obligations, special-assessment accounting, and Successor Agency accounting.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	1,972,287	1,836,603	1,863,096	1,836,526	0.00%
SUPPLIES	5,210	7,500	7,500	7,500	0.00%
OTHER SERVICES	34,754	67,790	67,790	43,790	-35.40%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	2,012,251	1,911,893	1,938,386	1,887,816	-1.26%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

FINANCE		DEPARTMENT			1104150
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100100	SALARIES-FULL TIME	1,290,119	1,179,000	1,179,000	1,145,400
4100200	SALARIES-OVERTIME	312	1,200	1,200	1,200
4111500	RETIREMENT CONTRIBUTION	396,327		390,500	394,018
4111600	MEDICARE CONTRB-EMP	15,989	19,000	17,096	16,608
4112000	INS PREM - LTD	10,786	10,600	10,600	10,600
4112100	INS PREM - HEALTH	229,936	206,400	220,000	227,300
4112200	INS PREM - DENTAL/VISION	4,000	-	14,800	14,800
4112400	INS PREM - LIFE	3,536	4,200	4,200	4,200
4112500	WORKER'S COMPENSATION	21,283	25,703	25,700	22,400
4211000	OFFICE SUPPLIES	5,210	7,500	7,500	7,500
4311500	MILEAGE REIMBURSEMENT	264	500	500	500
4312000	CONFERENCE/SEMINARS	1,250	1,000	1,000	2,000
4312500	LOCAL MEETINGS	9	250	250	250
4361000	PRINTING / DUPLICATING	12,588	50,000	50,000	25,000
4362000	SUBSCRIPTIONS/PUBLICATION	3,006	2,800	2,800	2,800
4363000	DUES	840	800	800	800
4365000	TELEPHONE	1,440	1,440	1,440	1,440
4366000	POSTAGE & FREIGHT	15,356	11,000	11,000	11,000
TOTAL FINANCE		2,012,251	1,911,893	1,938,386	1,887,816

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
145	FINANCE DIRECTOR/TREASURER	1	1	1	
135	ASSISTANT FINANCE DIRECTOR	1	1	1	
127	DEPUTY CITY TREASURER	1	1	1	
127	SENIOR FINANCIAL ANALYST	1	1	1	
127	SR. MANAGEMENT ANALYST **	0	0	1	
123	MANAGEMENT ANALYST II or				
120	MANAGEMENT ANALYST I	1	1	1	
118	ACCOUNTING TECHNICIAN II	4	4	4	
113	ADMINISTRATIVE SECRETARY	1	1	1	
TOTAL		10	10	11	

**Transferred from other department

INDEPENDENT AUDIT

INDEPENDENT AUDIT	DEPARTMENT	1104151
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Program Narrative:

An annual audit is conducted by the City's independent auditors on the City's financial statements. They review the internal controls, confirm the cash and investments of the City, and the City's Comprehensive Annual Financial Report. In addition, the auditors perform special audits on State and Federal required single audit compliance, franchise audits and any other audit directed by either City Council or staff.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	-	-	-	-	0.00%
OTHER SERVICES	55,027	80,000	80,000	70,000	-12.50%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	55,027	80,000	80,000	70,000	-12.50%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

INDEPENDENT AUDIT		DEPARTMENT			1104151
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4302000	PROF-ACCOUNTING/AUDITING	55,027	80,000	80,000	70,000
TOTAL INDEPENDENT AUDIT		55,027	80,000	80,000	70,000

HUMAN RESOURCES

HUMAN RESOURCES	DEPARTMENT	1104154
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Program Narrative:

The Human Resources Department provides and coordinates services and programs that assist the City in developing and maintaining a qualified, effective and diverse workforce. The Department provides all employment-related services to the City's management staff, employees and job applicants. The major functions performed by the Human Resources Department include: 1) Employee recruitment and selection testing, including examination development and administration; 2) Equal Employment Opportunity, including outreach recruitment and investigation of harassment and discrimination complaints; 3) Benefits coordination, including administration of the employee insurance and retirement benefit programs; 4) Employee relations, including labor negotiations; 5) Classification and compensation, including development and maintenance of job descriptions and compensation plans; and 6) Employee development, including coordination of City-wide employee and management training programs.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	416,133	480,000	380,862	426,883	-11.07%
SUPPLIES	3,265	4,000	3,800	4,000	0.00%
OTHER SERVICES	67,460	109,680	103,930	133,380	21.61%
CAPITAL OUTLAY	-	100	-	-	-100.00%
TOTALS:	486,858	593,780	488,592	564,263	-4.97%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

HUMAN RESOURCES		DEPARTMENT			1104154
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100100	SALARIES-FULL TIME	270,681	308,600	242,400	272,300
4111500	RETIREMENT CONTRIBUTION	82,666	100,800	79,507	91,280
4111600	MEDICARE CONTRB-EMP	3,914	4,500	3,515	3,803
4111700	RETIREE HEALTH	67	-	1,340	1,400
4112000	INS PREM - LTD	2,312	2,600	2,600	2,600
4112100	INS PREM - HEALTH	47,818	56,500	40,000	44,000
4112200	INS PREM - DENTAL/VISION	741	-	3,300	3,300
4112400	INS PREM - LIFE	721	1,000	1,000	1,000
4112500	WORKER'S COMPENSATION	7,215	6,000	7,200	7,200
4211000	OFFICE SUPPLIES	207	500	300	500
4219000	SUPPLIES-OTHER	3,058	3,500	3,500	3,500
4300300	TEMPORARY HELP - PART-TIME	-	25,000	15,000	15,000
4305600		4,041	3,500	3,000	3,500
4309000	PROF - OTHER	6,976	5,500	5,500	35,500
4309501	PROF-EMP RECOG PROGRAM	4,394	6,000	5,500	6,000
4311500	MILEAGE REIMBURSEMENT	-	500	100	500
4312000	CONFERENCE/SEMINARS	1,323	4,000	3,750	3,000
4312101	CITY WIDE TRAINING	36,613	50,000	55,000	55,000
4312500	LOCAL MEETINGS	10,129	11,000	12,000	11,000
4321500	OTHER ADVERTISING	2,321	2,000	2,300	2,000
4333000	R/M-OFFICE EQUIPMENT	-	250	-	-
4362000	SUBSCRIPTIONS/PUBLICATION	949	1,050	1,000	1,000
4365000	TELEPHONE	480	480	480	480
4366000	POSTAGE & FREIGHT	234	400	300	400
4404000	CAP-OFFICE EQUIPMENT	-	100	-	-
TOTAL HUMAN RESOURCES		486,858	593,780	488,592	564,263

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
139	HUMAN RESOURCES DIRECTOR	0	0	1	
131	HUMAN RESOURCES MANAGER	1	1	0	
129	RISK MANAGER**	0	0	1	
113	HUMAN RESOURCES TECHNICIAN	1	1	1	
95	HUMAN RESOURCES Assistant	1	1	1	
	TOTAL	3	3	4	

**Transferred from other department

GENERAL SERVICES

GENERAL SERVICES	DEPARTMENT	1104159
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Program Narrative:

General Services provides support for citywide services consumed by all City departments. Services include copy machine costs, office supplies, telephone, citywide membership dues like CVAG and SCAG, processing of purchase orders and buying new furniture and fixed assets for the departments. The program also includes the citywide sales tax report and audit services.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	71,703	30,000	30,000	60,000	100.00%
SUPPLIES	20,379	29,200	24,200	24,200	-17.12%
OTHER SERVICES	437,189	518,200	510,200	455,200	-12.16%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	529,270	577,400	564,400	539,400	-6.58%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

GENERAL SERVICES		DEPARTMENT			1104159
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4111500	RETIREMENT CONTRIBUTION	71,703	30,000	30,000	60,000
4211000	OFFICE SUPPLIES	8,554	17,000	12,000	12,000
4219000	SUPPLIES-OTHER	11,825	12,200	12,200	12,200
4309000	PROF - OTHER	65,268	93,800	93,800	68,800
4342000	OFFICE EQUIPMENT-RENTAL	58,418	68,000	60,000	60,000
4361000	PRINTING / DUPLICATING	13,370	8,400	8,400	8,400
4363000	DUES	224,782	254,000	254,000	234,000
4364800	SB2557/County Admin Fees	42,756	59,000	59,000	49,000
4365000	TELEPHONE	32,012	35,000	35,000	35,000
4366000	POSTAGE & FREIGHT	583	-	-	-
TOTAL GENERAL SERVICES		529,270	577,400	564,400	539,400

INFORMATION TECHNOLOGY

INFORMATION TECHNOLOGY	DEPARTMENT	1104190
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Program Narrative:

The Information Technology Division is responsible for overseeing all of the City's personnel computers, IBM AS400 mini computer system, ethernet network, printers, problem solving, telephone system optical imaging system, geographical information system (GIS), City E-gov website, hardware and software maintenance contracts, and acquisition/setup of all computer hardware and software.

The Information Technology Division's vision is to incorporate technology that will enhance employee productivity, increase public access to City services, and help accomplish our mission of providing access to, maintenance of, and protection of the City's digital infrastructure.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	622,494	644,650	646,046	659,056	2.23%
SUPPLIES	17,471	16,000	18,000	18,000	12.50%
OTHER SERVICES	187,996	246,975	249,975	255,699	3.53%
CAPITAL OUTLAY	31,620	7,975	7,975	-	-100.00%
TOTALS:	859,580	915,600	921,996	932,755	1.87%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

INFORMATION TECHNOLOGY		DEPARTMENT			1104190
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100100	SALARIES-FULL TIME	404,223	415,900	410,500	410,500
4100200	SALARIES-OVERTIME	-	250	250	250
4111500		123,766	135,800	134,644	142,854
4111600	MEDICARE CONTRB-EMP	5,882	6,000	5,952	5,952
4112000	INS PREM - LTD	3,447	3,400	3,400	3,400
4112100	INS PREM - HEALTH	75,497	74,000	76,000	80,800
4112200	INS PREM - DENTAL/VISION	1,294	-	6,000	6,000
4112400	INS PREM - LIFE	1,088	1,300	1,300	1,300
4112500	WORKER'S COMPENSATION	7,297	8,000	8,000	8,000
4212000	SUPPLIES-COMPUTER	17,471	16,000	18,000	18,000
4309000	PROF - OTHERS	550	-	-	-
4311500	MILEAGE REIMBURSEMENT	137	400	400	400
4312000	CONFERENCE/SEMINARS	1,200	1,000	1,000	1,000
4336000	R&M-COMPUTER	152,537	214,475	214,475	220,199
4362000	SUBSCRIPTIONS/PUBLICATION	6,077	5,000	5,000	5,000
4363000	DUES	-	500	500	500
4365000	TELEPHONE	27,480	25,000	28,000	28,000
4366000	POSTAGE & FREIGHT	15	600	600	600
4400100	CAPITAL PROJECT	26,157	-	-	-
4404000	CAP-OFFICE EQUIPMENT	5,463	7,975	7,975	-
TOTAL INFORMATION TECHNOLOGY		859,580	915,600	921,996	932,755

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
135	INFORMATION SYSTEMS MANAGER	1	1	1	
114	INFORMATION SYSTEMS TECHNICIAN	2	2	2	
114	G.I.S SPECIALIST	1	1	1	
TOTAL		4	4	4	

UNEMPLOYMENT INSURANCE

UNEMPLOYMENT INSURANCE	DEPARTMENT	1104191
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Program Narrative:

The City of Palm Desert pays the actual cost of unemployment to the State of California for terminated employees.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	263	-	10,000	10,000	100.00%
SUPPLIES	-	-	-	-	0.00%
OTHER SERVICES	-	-	-	-	0.00%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	263	-	10,000	10,000	0.00%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

UNEMPLOYMENT INSURANCE		DEPARTMENT			1104191
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4112600	UNEMPLOYMENT INSURANCE	263	-	10,000	10,000
TOTAL UNEMPLOYMENT INSURANCE		263	-	10,000	10,000

INSURANCE

INSURANCE	DEPARTMENT	1104192
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Program Narrative:

The insurance program provides for citywide insurance coverage of property damage (fire and theft), general liability insurance, surety bonds on employees, and claims administration. General liability coverage is provided by Southern California Joint Powers Agency for coverage from \$10,000 to \$50 million. Claims administration includes payment of investigator, claims tracking, attorney costs and settlement of claims.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	-	-	-	-	0.00%
OTHER SERVICES	436,629	518,700	418,700	474,500	-8.52%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	436,629	518,700	418,700	474,500	-8.52%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

INSURANCE		DEPARTMENT			1104192
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4371000	LIAB & PROPERTY DAMAGE	380,210	450,000	350,000	405,800
4372000	FIRE & CONTENTS COVERAGE	49,937	62,000	62,000	62,000
4373000	SURETY BOND PREMIUM	6,482	6,700	6,700	6,700
TOTAL INSURANCE		436,629	518,700	418,700	474,500

INTERFUND TRANSFERS OUT

INTERFUND TRANSFERS OUT	DEPARTMENT	1104199
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Program Narrative:

This represents transfers to other funds for the purpose of covering expenditures. The General Fund will be transferring funds to the County Library to cover the difference in cost between taxes collected less the State's Education transfer. In addition, the Prop. A Fire Tax fund will require a transfer to meet the fund's shortfall of revenue versus expenditure. In past years, the General Fund has transferred funds to the Year 2000 plan to accumulate funds for various capital project plans.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	-	-	-	-	0.00%
OTHER SERVICES	5,496,373	3,900,000	3,900,000	4,635,000	18.85%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	5,496,373	3,900,000	3,900,000	4,635,000	18.85%

A. Budget reflects the transfer of \$80,000 to the AIPP Fund for staffing, \$75,000 will be transferred to the various Landscaping and Lighting Districts to cover the City's share and shortages, \$3,800,000 to the Fire fund, and \$680,000 to the Aquatic Center to cover shortage.
The City is not funding the Retiree Health Stipend Program, which has sufficient funds to meet its liability.

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

INTERFUND TRANSFERS OUT		DEPARTMENT			1104199
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4501000	INTERFUND OP TR OUT	5,496,373	3,900,000	3,900,000	4,635,000
TOTAL INTERFUND TRANSFERS		5,496,373	3,900,000	3,900,000	4,635,000

POLICE SERVICES

POLICE SERVICES	DEPARTMENT	1104210
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Program Narrative:

The Police Services program provides for law enforcement and public safety within the City of Palm Desert by contracting with Riverside County Sheriff's Department for patrol, traffic, investigations, school resources, crime prevention, bike patrol and communications services. In addition, the program provides crossing guards next to schools.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	14,181	-	-	-	0.00%
OTHER SERVICES	18,299,384	20,179,250	20,104,000	21,141,245	4.77%
CAPITAL OUTLAY	30,758	-	-	-	0.00%
TOTALS:	18,344,323	20,179,250	20,104,000	21,141,245	4.77%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

POLICE SERVICES		DEPARTMENT			1104210
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4217000	SPLY-AUTOMOTIVE-GAS	14,181	-	-	-
4304000	PROF-POLICE SERVICE CNTR	18,172,451	20,125,250	20,000,000	21,087,245
4304200	PROF-POLICE SRV CNTR CONT	45,142	-	50,000	-
4306001	CITIZENS ON PATROL	18,740	19,000	19,000	19,000
4309201	PROF - Crossing Guards (Schools)	33,447	35,000	35,000	35,000
4334000	R/M-MOTOR VEHICLES-FLEET	29,604	-	-	-
4404500	CAPITAL- MAINTENANCE&EQUIP.	30,758	-	-	-
TOTAL POLICE SERVICES		18,344,323	20,179,250	20,104,000	21,141,245

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Rate	Title	Full-Time	Filled	Full-Time	Part-Time
CONTRACT EMPLOYEES:					
\$125.19	SHERIFF LIEUTENANT	1	1	1	
\$110.08	SHERIFF SERGEANT	3	3	3	
\$110.08	SHERIFF SERGEANT-BDT	1	1	1	
\$147.57	CANINE OFFICER	1	1	1	
\$172.41	SHERIFF DEPUTIES	36	36	36	
\$172.41	TRAFFIC DEPUTIES COMMERCIAL	1	1	1	
\$172.41	BURGLARY SUPPRESSION	2	2	2	
\$147.57	SPECIAL ENFORCEMENT TEAM	8	8	8	
\$147.57	SHERIFF MOTOR DEPUTIES	8	8	8	
\$93.33	SCHOOL RESOURCE OFFICER	2	2	2	
\$78.83	NARCOTICS OFFICER	1	1	1	
\$78.83	GANG TASK FORCE OFFICER	1	1	1	
\$55.62	COMMUNITY SERVICE OFFICER II	9	9	9	
	TOTAL	74	74	74	
Positions -support services Included in Deputy sheriff supported rate					
	SHERIFF LIEUTENANT			2.13	
	SHERIFF SERGEANT			9.04	
	SHERIFF INVESTIGATORS			8.03	
	CSO			3.03	
	SSO			1.25	
	ACCOUNTING			2.19	
	CRIME ANALYST			0.52	
	FORENSIC TECH			0.66	
	OFFICE ASSISTANTS			4.89	
	TOTAL SUPPORT STAFF			31.74	
	TOTAL CONTRACT SUPPORT			105.74	

ANIMAL CONTROL

ANIMAL CONTROL	DEPARTMENT	1104230
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Program Narrative:

The Animal Control program provides for animal control within the City of Palm Desert by contracting with Riverside County to provide response regarding stray dogs and cats, pickup, and housing of animals.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	-	-	-	-	0.00%
OTHER SERVICES	213,569	245,000	245,000	245,000	0.00%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	213,569	245,000	245,000	245,000	0.00%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

ANIMAL CONTROL		DEPARTMENT			1104230
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4309000	PROFESSIONAL SERVICES	213,569	245,000	245,000	245,000
TOTAL ANIMAL CONTROL		213,569	245,000	245,000	245,000

STREET LIGHTS & TRAFFIC SAFETY

STREET LIGHT & TRAFFIC SAFETY	DEPARTMENT	1104250
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Program Narrative:

Provides for the repair and maintenance of traffic signals and highway lighting. Provides for street signs, safety cones, barricades, pavement markers, and utility costs for street lights and traffic signals.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	6,603	10,000	10,000	8,000	-20.00%
OTHER SERVICES	250,379	232,000	252,000	247,000	6.47%
CAPITAL OUTLAY	24,380	-	-	-	0.00%
TOTALS:	281,362	242,000	262,000	255,000	5.37%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

STREET LIGHT & TRAFFIC SAFETY		DEPARTMENT			1104250
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4214500	SUPPLIES-TRAFFIC SAFETY	6,603	10,000	10,000	8,000
4332500	R/M-SIGNALS	94,472	100,000	100,000	95,000
4351400	UTILITIES-ELECTRIC	154,702	130,000	150,000	150,000
4365000	TELEPHONE	1,205	2,000	2,000	2,000
4404500	CAP-MACHINERY & EQUIPMENT	24,380	-	-	-
TOTAL ST LIGHT/TRAFFIC SFTY		281,362	242,000	262,000	255,000

ECONOMIC DEVELOPMENT

ECONOMIC DEVELOPMENT	DEPARTMENT	1104430
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Program Narrative:

The Economic Development Department promotes the City's long-range goal of establishing a balanced and healthy economic base. The Department works hand in hand with both new and existing businesses providing support services such as the commercial space inventory list, zoning and entitlement information, in an effort to promote, retain, and expand businesses within the City. The Division also assists businesses in redeveloping commercial areas endeavoring to create a rejuvenated environment for businesses and residents. With a progressive and proactive City business approach the City aims to protect its business nucleus, while attracting new retail, hospitality and clean industries, which leads to maintaining a high quality of life for residents, visitors and businesses.

The Economic Development Department also oversees the City's Marketing Department, the Palm Desert Visitor Center, and acts as the City liaison for various business, retail, and regional economic development organizations.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	896,865	962,400	977,062	1,016,775	5.65%
SUPPLIES	742	1,000	500	500	-50.00%
OTHER SERVICES	172,334	116,350	124,125	227,500	95.53%
CAPITAL OUTLAY	-	1,000	1,000	-	-100.00%
TOTALS:	1,069,941	1,080,750	1,102,687	1,244,775	15.18%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

ECONOMIC DEVELOPMENT		DEPARTMENT			1104430
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100100	SALARIES-FULL TIME	611,841	647,100	647,100	654,000
4111500	RETIREMENT CONTRIBUTION	186,940	211,400	212,249	227,592
4111600	MEDICARE CONTRB-EMP	8,904	9,400	9,383	9,483
4111700	RETIREE HEALTH	13	-	330	-
4112000	INS PREM - LTD	4,732	5,200	4,800	4,800
4112100	INS PREM - HEALTH	64,692	81,700	81,700	99,400
4112200	INS PREM - DENTAL/VISION	1,098	-	2,800	2,800
4112400	INS PREM - LIFE	1,618	2,000	1,700	1,700
4112500	WORKER'S COMPENSATION	17,027	5,600	17,000	17,000
4211000	OFFICE SUPPLIES	742	1,000	500	500
4309000	PROF - OTHER	41,200	24,000	35,000	100,000
4309102	PROF-ECONOMIC DEVELOPMENT	8,452	15,000	57,125	50,000
4311500	MILEAGE REIMBURSEMENT	379	1,500	1,500	1,500
4312000	CONF, SEMINARS, WORKSHOPS	9,169	9,000	14,000	9,000
4312500	LOCAL MEETINGS	2,253	2,000	1,500	2,000
4321000	REQ. LEGAL ADVERTISING	-	250	250	250
4322100	ADVERTISING MEDIA BUYS	6,995	7,500	7,500	7,500
4361000	PRINTING / DUPLICATING	-	2,000	2,000	2,000
4362000	SUBSCRIPTIONS/PUBLICATION	345	350	500	500
4363000	DUES	102,012	53,000	3,000	53,000
4365000	TELEPHONE	1,440	1,500	1,500	1,500
4366000	POSTAGE & FREIGHT	89	250	250	250
4404000	CAP-OFFICE EQUIPMENT	-	1,000	1,000	-
TOTAL ECONOMIC DEVELOPMENT		1,069,941	1,080,750	1,102,687	1,244,775

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
145	ASSISTANT CITY MANAGER	1	1	1	
137	DIRECTOR OF ECONOMIC DEVELOPMENT	1	1	1	
134	ECONOMIC DEVELOPMENT MANAGER	1	1	1	
114	ECONOMIC DEVELOPMENT TECH I	1	1	1	
90	CLERICAL ASSISTANT	1	1	1	
TOTAL		5	5	5	

PUBLIC WORKS-ADMINISTRATION

PUBLIC WORKS ADMINISTRATION DEPARTMENT 1104300

Program Narrative:

The Public Works Department provides for the management of all Public Works functions. Areas include project management, engineering, construction inspection, traffic, public area maintenance, landscape, contract management, engineering certification, and surveys.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	2,544,750	2,710,900	2,739,145	2,824,225	4.18%
SUPPLIES	5,978	4,500	4,500	4,500	0.00%
OTHER SERVICES	92,407	110,750	175,750	143,100	29.21%
CAPITAL OUTLAY	3,187	5,000	5,000	-	-100.00%
TOTALS:	2,646,322	2,831,150	2,924,395	2,971,825	4.97%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

PUBLIC WORKS ADMINISTRATION		DEPARTMENT			1104300
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100100	SALARIES-FULL TIME	1,669,007	1,754,000	1,754,000	1,754,000
4100200	SALARIES-OVERTIME	-	500	500	500
4111500	RETIREMENT CONTRIBUTION	508,920	570,400	575,312	610,392
4111600	MEDICARE CONTRB-EMP	24,882	25,300	25,433	25,433
4112000	INS PREM - LTD	13,736	19,200	19,200	19,200
4112100	INS PREM - HEALTH	258,286	298,300	278,000	326,000
4112200	INS PREM - DENTAL/VISION	4,341	-	20,000	20,000
4112400	INS PREM - LIFE	4,466	5,700	5,700	5,700
4112500	WORKER'S COMPENSATION	61,112	37,500	61,000	63,000
4211000	OFFICE SUPPLIES	5,155	3,500	3,500	3,500
4219000	SUPPLIES-OTHER	823	1,000	1,000	1,000
4301000	PROF-ARCHITECTURAL/ENG	39,445	19,500	72,500	60,000
4309000	PROF - OTHER	13,397	22,000	30,000	25,000
4311500	MILEAGE REIMBURSEMENT	1,409	1,000	1,000	2,500
4312000	CONF, SEMINARS, WORKSHOPS	11,518	14,000	18,000	17,000
4312500	LOCAL MEETINGS	1,014	2,000	2,000	1,500
4333000	R/M-OFFICE EQUIPMENT	-	2,000	2,000	1,100
4361000	PRINTING / DUPLICATING	244	1,000	1,000	500
4362000	SUBSCRIPTIONS/PUBLICATION	7,695	16,500	16,500	10,000
4363000	DUES	8,403	11,000	11,000	10,000
4365000	TELEPHONE	4,149	12,500	12,500	8,500
4366000	POSTAGE & FREIGHT	1,759	2,000	2,000	2,000
4391500	EMPLOYEE SAFETY BOOTS	3,374	7,250	7,250	5,000
4404000	CAP-OFFICE EQUIPMENT	3,187	5,000	5,000	-
TOTAL PUBLIC WORKS ADMINISTRATION		2,646,322	2,831,150	2,924,395	2,971,825

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
145	DIRECTOR OF PUBLIC WORKS	1	1	1	
139	CITY ENGINEER	1	1	1	
130	TRANSPORTATION ENGINEER	1	1	1	
130	SR. ENGINEER/CITY SURVEYOR	1	1	1	
129	SR. ENGINEER or				
127	ASSOCIATE ENGINEER	1	1	1	
127	PROJECT ADMINISTRATOR	2	2	1	
127	SENIOR MANAGEMENT ANALYST	0	0	1	
125	ASSISTANT ENGINEER	1	1	1	
120	PUBLIC WORKS INSPECTOR II or				
118	PUBLIC WORKS INSPECTOR I	3	3	3	
113	ACCOUNTING TECHNICIAN (PW)	1	1	1	
113	ADMINISTRATIVE SECRETARY	1	1	1	
113	CAPITAL IMPROV PROJECT TECH	1	1	1	
104	OFFICE ASSISTANT II or				
100	OFFICE ASSISTANT I	1	1	1	
90	CLERICAL ASSISTANT	1	1	1	
	TOTAL	16	16	16	

STREET MAINTENANCE

STREET MAINTENANCE	DEPARTMENT	1104310
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Program Narrative:

The Street Maintenance division is responsible for all maintenance work along public streets. Areas include street sweeping, crack sealing, pot hole repairs, sign installation and curb painting.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	2,225,348	2,354,300	2,332,230	2,345,025	-0.39%
SUPPLIES	8,229	17,000	17,000	11,000	-35.29%
OTHER SERVICES	398,014	397,321	397,321	400,628	0.83%
CAPITAL OUTLAY	902	-	-	-	0.00%
TOTALS:	2,632,493	2,768,621	2,746,551	2,756,653	-0.43%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

STREET MAINTENANCE		DEPARTMENT			1104310
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100100	SALARIES-FULL TIME	1,322,032	1,381,400	1,381,400	1,331,100
4100200	SALARIES-OVERTIME	68,446	50,000	50,000	50,000
4111500	RETIREMENT CONTRIBUTION	399,058	451,200	453,099	487,896
4111600	MEDICARE CONTRB-EMP	18,366	20,000	20,030	20,329
4112000	INS PREM - LTD	11,506	15,200	15,200	15,200
4112100	INS PREM - HEALTH	343,637		330,000	357,000
4112200	INS PREM - DENTAL/VISION	5,565	-	25,000	25,000
4112400	INS PREM - LIFE	3,530	4,500	4,500	4,500
4112500	WORKER'S COMPENSATION	53,207	33,200	53,000	54,000
4214000	SUPPLIES-UNIFORM RENTALS	3,467	12,000	12,000	6,000
4218000	SMALL TOOLS/EQUIPMENT	4,762	5,000	5,000	5,000
4311500	MILEAGE REIMBURSEMENT	1,164	500	500	500
4312000	CONF, SEMINARS, WORKSHOPS	6,645	5,000	5,000	5,000
4312500	LOCAL MEETINGS	467	2,000	2,000	1,000
4332000	R/M - STREET	253,642	250,000	250,000	250,000
4343000	CONSTRUCTION EQUIPMENT	5,048	7,500	7,500	7,500
4351000	UTILITIES-WATER	5,015	4,000	4,000	4,000
4365000	TELEPHONE	4,079	9,000	9,000	5,000
4391001	HOLIDAY DECORATIONS	110,512	104,321	104,321	112,628
4391502	GRAFFITI PROGRAM	11,441	15,000	15,000	15,000
4404500	CAP-MACHINERY & EQUIPMENT	902	-	-	-
TOTAL STREET MAINTENANCE		2,632,493	2,768,621	2,746,551	2,756,653

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
130	MAINTENANCE SERVICES MANAGER	1	1	0	
123	STREETS MAINTENANCE SUPERVISOR	0	0	1	
121	STREETS MAINTENANCE SUPERVISOR	1	1	0	
121	TRAFFIC SIGNAL SPECIALIST	1	1	1	
118	TRAFFIC SIGNAL TECHNICIAN II	1	1	1	
111	SENIOR MAINTENANCE WORKER	2	2	2	
111	TRAFFIC SIGNAL TECHNICIAN I	1	1	1	
109	EQUIPMENT OPERATOR I	3	3	3	
106	MAINTENANCE WORKER II or				
101	MAINTENANCE WORKER I	7	7	6	
87	LABORER	2	2	1	
TOTAL		19	19	16	

STREET REPAIRS & MAINTENANCE

STREET REPAIRS & MAINTENANCE	DEPARTMENT	1104311-1104315
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Program Narrative:

These divisions provide for work to improve street safety, condition, appearance and rideability. Improvements consist of overlays, slurry, seal coats, annual curb and gutter repair, annual cross gutter and sidewalk repair, street paving, and traffic lane striping and markings on all public streets.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	-	-	-	-	0.00%
OTHER SERVICES	1,037,408	500,000	500,000	-	-100.00%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	1,037,408	500,000	500,000	-	-100.00%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

STREET REPAIRS & MAINTENANCE		DEPARTMENT			1104311-1104315
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4332000	STREET RESURFACING	998,463	500,000	500,000	-
4332000	CURB & GUTTER/ADA RETROFITS	-	-	-	-
4332000	PARKING LOT	38,945	-	-	-
4332000	STORM DRAIN MAINTENANCE	-	-	-	-
4332000	STRIPING	-	-	-	-
TOTAL STREET REPAIRS & MAINTENANCE		1,037,408	500,000	500,000	-

CORP. YARD

CORP. YARD	DEPARTMENT	1104330
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Program Narrative:

This Division provides for the cost associated with maintaining the building and facility for the Streets crews, work-fleet vehicles and equipment.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	-	-	-	-	0.00%
OTHER SERVICES	52,949	65,500	60,500	70,500	7.63%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	52,949	65,500	60,500	70,500	7.63%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

CORP. YARD		DEPARTMENT			1104330
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4331000	R/M-BUILDINGS	23,093	25,000	25,000	35,000
4351000	UTILITIES-WATER	6,127	7,500	7,500	7,500
4351200	UTILITIES-GAS	871	2,000	2,000	2,000
4351400	UTILITIES-ELECTRIC	16,398	25,000	20,000	20,000
4364000	PERMIT/FILING FEES	6,460	6,000	6,000	6,000
4404000	CAP-OFFICE EQUIPMENT	-	-	-	-
TOTAL CORP. YARD		52,949	65,500	60,500	70,500

AUTO FLEET/EQUIPMENT

AUTO FLEET/EQUIPMENT	DEPARTMENT	1104331
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Program Narrative:

The Auto Fleet/Equipment Division is responsible for the operation, maintenance and replacement of the City's fleet of vehicles. General services and repairs are accomplished through contract services. New vehicles are covered under manufacturer's warranty for repairs. Division also provides for the repair and maintenance of the Corporation Yard fleet and equipment. All City fuel costs and hazardous waste disposal are included.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	111,896	200,000	200,000	170,000	-15.00%
OTHER SERVICES	250,117	240,000	255,000	251,000	4.58%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	362,013	440,000	455,000	421,000	-4.32%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

AUTO FLEET/EQUIPMENT		DEPARTMENT			1104331
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4217000	SPLY-AUTOMOTIVE-GAS	111,896	200,000	200,000	170,000
4305400	PROF-HAZARDOUS MATERIALS	9,980	15,000	15,000	16,000
4334000	R/M-MOTOR VEHICLES-FLEET	240,137	225,000	240,000	235,000
4404500	CAP-MACHINERY & EQUIPMENT	-	-	-	-
TOTAL AUTO FLEET/EQUIPMENT		362,013	440,000	455,000	421,000

PUBLIC BUILDING OPERATION & MAINTENANCE

PUBLIC BUILDING OPERATION & MAINTENANCE	DEPARTMENT	1104340
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Program Narrative:

The Public Building Operation and Maintenance division is responsible for the general operation, maintenance and payment of utilities for the Civic Center building. Assigned staff provides janitorial services for the Civic Center and Visitors Information Center. Repairs and maintenance are accomplished by staff or contract services.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	249,447	251,200	254,799	260,934	3.88%
SUPPLIES	11,537	18,000	18,000	13,000	-27.78%
OTHER SERVICES	250,095	257,700	357,700	263,600	2.29%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	511,080	526,900	630,499	537,534	2.02%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

PUBLIC BUILDING OPERATION & MAINTENANCE		DEPARTMENT			1104340
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100100	SALARIES-FULL TIME	160,864	161,750	161,750	161,750
4100200	SALARIES-OVERTIME	-	250	250	250
4111500	RETIREMENT CONTRIBUTION	49,037	52,800	53,054	56,289
4111600	MEDICARE CONTRB-EMP	2,362	2,400	2,345	2,345
4112000	INS PREM - LTD	1,411	1,300	1,400	1,400
4112100	INS PREM - HEALTH	28,754	29,000	27,000	29,900
4112200	INS PREM - DENTAL/VISION	506	-	2,400	2,400
4112400		432	500	500	500
4112500	WORKER'S COMPENSATION	6,081	3,200	6,100	6,100
4213000	SUPPLIES-JANITORIAL	11,368	17,500	17,500	12,500
4218000	SMALL TOOLS/EQUIPMENT	168	500	500	500
4309000	PROF - OTHER	25,102	30,000	30,000	26,000
4311500	MILEAGE REIMBURSEMENT	267	500	500	500
4312000	CONF, SEMINARS, WORKSHOPS	915	500	500	500
4331000	R/M-BUILDINGS	72,700	50,000	150,000	60,000
4332600	JANITORIAL SERVICES	71,079	85,000	85,000	85,000
4351000	UTILITIES-WATER	2,068	4,000	4,000	4,000
4351200	UTILITIES-GAS	1,440	2,100	2,100	2,000
4351400	UTILITIES-ELECTRIC	76,044	85,000	85,000	85,000
4365000	TELEPHONE	480	600	600	600
4404000	CAP-OFFICE EQUIPMENT	-	-	-	-
TOTAL PUBLIC BLDG-OPR/MAINT.		511,080	526,900	630,499	537,534

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
130	FACILITIES MANAGER	0	0	1	
114	BUILDING MAINT. SUPERVISOR	1	1	0	
114	FACILITIES TECHNICIAN	0	0	1	
106	MAINTENANCE WORKER II	1	1	1	
TOTAL		2	2	3	

PORTOLA COMMUNITY CENTER

PORTOLA COMMUNITY CENTER	DEPARTMENT	1104344
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Program Narrative:

The Coachella Valley Recreation and Park District oversees the daily operation of the Portola Community Center building which is leased to various non-profit entities. Public Works staff are responsible for coordinating building maintenance, repairs and payment of all utility services. Community Service department oversees the administration of the facility.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	-	-	-	-	0.00%
OTHER SERVICES	61,984	65,750	69,750	73,250	11.41%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	61,984	65,750	69,750	73,250	11.41%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

PORTOLA COMMUNITY CENTER		DEPARTMENT			1104344
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4309000	PROF - OTHER	38,576	45,000	45,000	45,000
4331000	R/M-BUILDINGS	7,361	5,000	7,000	7,500
4351000	UTILITIES-WATER	1,448	2,000	2,000	2,000
4351200	UTILITIES-GAS	300	750	750	750
4351400	UTILITIES-ELECTRIC	11,623	10,000	12,000	15,000
4365000	TELEPHONE	2,676		3,000	3,000
TOTAL PORTOLA COMMUNITY CENTER		61,984	65,750	69,750	73,250

NPDES-STORM WATER PERMIT

NPDES-STORM WATER PERMIT	DEPARTMENT	1104396
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Program Narrative:

This Division covers the mandated fees and program costs for storm water run-off.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	-	-	-	-	0.00%
OTHER SERVICES	-	-	-	-	0.00%
CAPITAL OUTLAY	48,967	90,000	76,000	60,000	-33.33%
TOTALS:	48,967	90,000	76,000	60,000	-33.33%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

NPDES-STORM WATER PERMIT		DEPARTMENT			1104396
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4400100	CAP-BUDGET	48,967	90,000	76,000	60,000
TOTAL NPDES-STORM WATER PERMIT		48,967	90,000	76,000	60,000

COMMUNITY PROMOTIONS

COMMUNITY PROMOTIONS	DEPARTMENT	1104416
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Program Narrative:

Community Promotions, a component of the Marketing Division, administers City events and promotion of all community activities including 4th of July, the Golf Cart Parade, concerts and movies in the park, Veteran's Day, etc. Also included in this budget is the funding for the greater Palm Springs Convention and Visitors Bureau.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	16,500	16,500	16,500	0.00%
SUPPLIES	-	-	-	-	0.00%
OTHER SERVICES	749,631	714,500	844,500	853,000	19.38%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	749,631	731,000	861,000	869,500	18.95%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

COMMUNITY PROMOTIONS		DEPARTMENT			1104416
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100200	SALARIES-OVERTIME(Special Events)	-	16,500	16,500	16,500
4306101	CITY PRODUCED EVENTS	118,711	168,500	203,500	194,500
4306201	CITY SPONSORED EVENTS	254,460	176,000	251,000	268,500
4322000	PSDRCVB FUNDING	290,946	280,000	300,000	300,000
4368100	COURTESY CARTS	85,514	90,000	90,000	90,000
TOTAL COMMUNITY PROMOTIONS		749,631	731,000	861,000	869,500

MARKETING

MARKETING	DEPARTMENT	1104417
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Program Narrative:

Marketing is a component of the City that serves under the Economic Development Department and administers the operations of the City's Visitors Information Center. Marketing creates and implements advertising and promotional programs that serve to brand Palm Desert as a tourist destination. Advertising includes publicity, social media management, photography, the design, production, and placement of ads for tourism and special events through print, electronic, and online media buys, the creation of collateral materials for promotion of the City, and the design and maintenance of a tourism website. Design, production, and printing of the BrightSide newsletter and the annual community calendar are also included within the Marketing budget.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	197,741	202,700	203,581	157,706	-22.20%
SUPPLIES	-	200	149	200	0.00%
OTHER SERVICES	795,421	1,111,930	1,028,449	1,171,130	5.32%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	993,163	1,314,830	1,232,179	1,329,036	1.08%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

MARKETING		DEPARTMENT			1104417
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100100	SALARIES-FULL TIME	135,596	135,200	135,600	98,500
4111500	RETIREMENT CONTRIBUTION	40,968	44,200	44,477	34,278
4111600	MEDICARE CONTRB-EMP	-	-	-	1,428
4112000	INS PREM - LTD	1,121	1,200	1,200	1,200
4112100	INS PREM - HEALTH	16,300	19,000	17,604	17,600
4112200	INS PREM - DENTAL/VISION	234	-	1,000	1,000
4112400	INS PREM - LIFE	359	500	500	500
4112500	WORKER'S COMPENSATION	3,162	2,600	3,200	3,200
4211000	OFFICE SUPPLIES	-	200	149	200
4302600	BRIGHT SIDE NEWSLETTER	79,363	72,000	74,198	75,000
4309000	PROF - OTHER	92,295	300,000	201,618	300,000
4309101	PROF-COMMUNITY CALENDAR	15,980	20,000	15,012	20,000
4311500	MILEAGE REIMBURSEMENT	-	200	-	200
4312000	CONFERENCE/SEMINARS	-	1,000	1,674	2,000
4312500	LOCAL MEETINGS	441	500	400	500
4321700	PHOTOGRAPHY & VIDEOGRAPHY	4,338	7,500	7,500	7,500
4321900	ADVERTISING PRODUCTION	20,505	145,000	139,646	150,050
4322100	ADVERTISING MEDIA BUYS	531,706	500,000	525,000	540,000
4322200	ADVERTISING SPECIAL EVENT	43,621	45,000	53,047	55,000
4322301	ADVERTISING PROMOTIONAL	500	5,000	3,765	5,000
4361000	PRINTING / DUPLICATING	5,913	15,000	5,999	15,000
4362000	SUBSCRIPTIONS/PUBLICATION	-	-	-	150
4363000	DUES	480	250	150	250
4365000	TELEPHONE	281	480	440	480
TOTAL MARKETING		993,163	1,314,830	1,232,179	1,329,036

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
131	MARKETING AND TOURISM MANAGER	1	1	0	
129	MARKETING AND TOURISM MANAGER	0	0	1	
TOTAL		1	1	1	

VISITORS INFORMATION CENTER

VISITORS INFORMATION CENTER	DEPARTMENT	1104419
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Program Narrative:

The Visitors Information Center is a component of the City that is administered under the Marketing Department and serves under Economic Development. The City of Palm Desert's two largest revenue sources are its hotel bed tax and sales tax. The City supports these resources through its Visitor Center by working with the business community to assist in promoting its hotels, retailers, attractions, businesses, activities and events. In addition, the division provides services such as answering inquiries about the City regarding local activities in order to best represent the City as a premier resort. The Visitors Center also maintains a retail store with a variety of merchandise with the Palm Desert logo. This serves to provide additional promotion and increase name recognition for Palm Desert through sales of these items.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	224,468	263,700	168,856	170,868	-35.20%
SUPPLIES	367	3,500	3,250	1,000	-71.43%
OTHER SERVICES	78,504	94,350	55,705	12,750	-86.49%
CAPITAL OUTLAY	-	2,000	1,600	-	-100.00%
TOTALS:	303,339	363,550	229,411	184,618	-49.22%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

VISITORS INFORMATION CENTER		DEPARTMENT			1104419
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100100	SALARIES-FULL TIME	137,790	164,500	100,600	100,600
4100200	SALARIES-OVERTIME	-	1,000	1,000	1,000
4111500	RETIREMENT CONTRIBUTION	42,255	53,700	32,997	35,009
4111600	MEDICARE CONTRB-EMP	2,044	2,400	1,459	1,459
4112000	INS PREM - LTD	1,138	1,500	1,200	1,200
4112100	INS PREM - HEALTH	37,071	36,800	25,000	25,000
4112200	INS PREM - DENTAL/VISION	630	-	2,800	2,800
4112400	INS PREM - LIFE	358	600	600	600
4112500	WORKER'S COMPENSATION	3,183	3,200	3,200	3,200
4211000	OFFICE SUPPLIES	305	1,000	750	1,000
4219000	SUPPLIES-OTHER	62	2,500	2,500	-
4306100	SPECIAL EVENTS	-	500	-	-
4309000	PROF - OTHER	1,399	-	6,000	-
4311500	MILEAGE REIMBURSEMENT	456	1,000	200	500
4312000	CONF, SEMINARS, WORKSHOPS	332	750	1,000	750
4312500	LOCAL MEETINGS	-	250	230	250
4321500	OTHER ADVERTISING	2,412	1,000	-	-
4331000	R/M-BUILDINGS	1,932	5,500	7,100	-
4342000	OFFICE EQUIPMENT RENTAL	207	-	-	-
4351000	UTILITIES-WATER	549	600	225	-
4351400	UTILITIES-ELECTRIC	4,324	6,000	1,825	-
4361000	PRINTING / DUPLICATING	-	750	650	750
4362000	SUPSCRIPTIONS/PUBLICATION	402	500	350	500
4363000	DUES	1,930	2,500	600	-
4365000	TELEPHONE	3,501	4,500	1,525	-
4366000	POSTAGE & FREIGHT	7,606	10,500	8,000	10,000
4404000	CAP-OFFICE EQUIPMENT	-	2,000	1,600	-
4801200	COST OF GOOD SOLD	53,454	60,000	28,000	-
TOTAL VISITORS INFORMATION CENTER		303,339	363,550	229,411	184,618

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
114	VISITOR CENTER SUPERVISOR	1	1	0	
114	MARKETING AND TOURISM SPECIALIST	1	1	1	
87	CUSTOMER SERVICE CLERK	1.0	1.3	0	0.7
TOTAL		3.0	3.3	1.0	0.7

BUILDING & SAFETY

BUILDING & SAFETY	DEPARTMENT	1104420
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Program Narrative:

The Building and Safety Department provides for the administration, plan review, inspection, permit insurance, and code enforcement of the California Title 24 codes and Palm Desert Municipal Code.

Building and Safety staff are trained and prepared to uphold the constitutional property rights of all citizens, and to ensure that due process is coupled with fairness and consistency while enforcing construction standards and local City ordinances.

The Department's goal is to serve and provide the citizens of this City with construction codes that will provide minimum standards to safeguard life or limb, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures within this jurisdiction.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	1,672,189	1,765,200	1,771,140	1,653,059	-6.35%
SUPPLIES	1,416	2,000	1,500	2,000	0.00%
OTHER SERVICES	181,156	141,375	102,425	132,975	-5.94%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	1,854,761	1,908,575	1,875,065	1,788,034	-6.32%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

BUILDING & SAFETY		DEPARTMENT			1104420
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100100	SALARIES-FULL TIME	1,077,600	1,136,400	1,130,000	1,038,100
4100200	SALARIES-OVERTIME	-	500	500	500
4111500	RETIREMENT CONTRIBUTION	330,280	369,700	370,640	361,259
4111600	MEDICARE CONTRB-EMP	16,321	16,400	16,400	15,100
4112000	INS PREM - LTD	9,167	9,100	9,100	8,300
4112100	INS PREM - HEALTH	196,052	204,800	188,700	175,000
4112200	INS PREM - DENTAL/VISION	3,681	-	16,100	16,100
4112400	INS PREM - LIFE	2,907	3,700	3,700	3,400
4112500	WORKER'S COMPENSATION	36,181	24,600	36,000	35,300
4211000	OFFICE SUPPLIES	831	1,000	900	1,000
4218000	SMALL TOOLS/EQUIPMENT	585	1,000	600	1,000
4301000	PROF-ARCHITECTURAL/ENG.	123,498	70,000	60,000	70,000
4303200	PROF-STRONG MOTION INST.	9,574	-	-	-
4309000	PROF - OTHER	-	1,500	-	500
4311500	MILEAGE REIMBURSEMENT	1,726	1,625	1,000	1,625
4312000	CONF, SEMINARS, WORKSHOPS	7,858	15,000	9,000	12,000
4312500	LOCAL MEETINGS	251	1,000	200	1,000
4333000	R/M-OFFICE EQUIPMENT	-	1,000	-	500
4361000	PRINTING / DUPLICATING	23,603	40,000	24,000	30,000
4362000	SUBSCRIPTIONS/PUBLICATION	1,028	1,500	1,000	8,500
4363000	DUES	1,290	1,475	1,475	1,475
4365000	TELEPHONE	4,022	5,900	4,500	5,000
4366000	POSTAGE & FREIGHT	846	1,500	1,000	1,500
4391500	EMPLOYEE SAFETY	497	875	250	875
4404000	CAP-OFFICE EQUIPMENT	6,964	-	-	-
TOTAL BUILDING & SAFETY		1,854,761	1,908,575	1,875,065	1,788,034

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
140	DIRECTOR OF BUILDING & SAFETY	1	1	1	
123	SUPERVISING PLANS EXAMINER	1	1	1	
118	BUILDING INSPECTOR II or				
114	BUILDING INSPECTOR I	5	5	5	
118	BUILDING PERMIT SPECIALIST II	2	2	1	
114	BUILDING PERMIT SPECIALIST I	0	0	1	
113	ADMINISTRATIVE SECRETARY	1	1	1	
111	BUILDING AND SAFETY TECHNICIAN	1	1	0	
104	OFFICE ASSISTANT II	1	1	1	
90	CLERICAL ASSISTANT	0	0	1	
TOTAL		12	12	12	

PLANNING & COMMUNITY DEVELOPMENT

PLANNING & COMMUNITY DEVELOPMENT	DEPARTMENT	1104470
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Program Narrative:

The Community Development Department is responsible for citywide land-use planning and regulation including the preparation of General and Specific Plans, administration of the Zoning Ordinance, staff support for the City Council, Planning Commission, Architectural Review Commission, dissemination of information to the development community, business licensing processing and general public.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	1,934,969	2,171,600	2,099,250	2,370,388	9.15%
SUPPLIES	2,500	4,150	4,150	3,950	-4.82%
OTHER SERVICES	104,864	121,700	121,700	110,300	-9.37%
CAPITAL OUTLAY	3,056	-	-	-	0.00%
TOTALS:	2,045,389	2,297,450	2,225,100	2,484,638	8.15%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

PLANNING & COMMUNITY DEVELOPMENT		DEPARTMENT			1104470
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100100	SALARIES-FULL TIME	1,269,373	1,422,600	1,340,000	1,467,350
4100200	SALARIES-OVERTIME	4,337	4,000	4,000	4,000
4111500	RETIREMENT CONTRIBUTION	387,488	458,900	439,520	510,638
4111600	MEDICARE CONTRB-EMP	18,517	18,600	19,430	21,300
4112000	INS PREM - LTD	10,448	10,300	10,400	11,700
4112100	INS PREM - HEALTH	200,334	225,500	225,000	292,800
4112200	INS PREM - DENTAL/VISION	3,681	-	20,000	20,000
4112400	INS PREM - LIFE	3,394	4,100	3,400	3,400
4112500	WORKER'S COMPENSATION	37,397	27,600	37,500	39,200
4211000	OFFICE SUPPLIES	1,428	2,200	2,200	2,200
4214000	UNIFORMS	665	750	750	750
	SMALL TOOLS/EQUIPMENT	407	1,200	1,200	1,000
4305500	PROF.-LOT CLEANING SVC	14,090	17,000	17,000	25,000
4306200	COMM RECOGNITION (Youth Committee)	-	2,000	2,000	2,000
4309000	PROF - OTHER	60,105	35,000	35,000	20,000
4311500	MILEAGE REIMBURSEMENT	1,492	2,400	2,400	2,000
4312000	CONFERENCE/SEMINARS	7,676	15,000	15,000	14,000
4312500	LOCAL MEETINGS	4,332	4,500	4,500	4,500
4333000	R/M-OFFICE EQUIPMENT	780	500	500	500
4361000	PRINTING / DUPLICATING	2,352	21,000	21,000	18,000
4362000	SUBSCRIPTIONS/PUBLICATION	1,774	1,250	1,250	1,250
4363000	DUES	2,244	2,250	2,250	2,250
4364000	FILING FEES	-	500	500	500
4365000	TELEPHONE	3,245	3,300	3,300	3,300
4366000	POSTAGE & FREIGHT	6,774	17,000	17,000	17,000
4404000	CAP-OFFICE EQUIPMENT	3,056	-	-	-
TOTAL PLANNING & COMMUNITY DEVELOPMENT		2,045,389	2,297,450	2,225,100	2,484,638

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
144	DIRECTOR COMM. DEVELOPMENT	1	1	0	
142	DIRECTOR COMM. DEVELOPMENT	0	0	1	
135	PRINCIPAL PLANNER	1	1	0	
131	PRINCIPAL PLANNER	0	0	1	
127	ASSOCIATE PLANNER or				
123	ASSISTANT PLANNER	2	2	2	
120	MANAGEMENT ANALYST	0	0	1	
113	ADMINISTRATIVE SECRETARY	1	1	1	
107	SENIOR OFFICE ASSISTANT	1	1	1	
123	CODE COMPLIANCE SUPERVISOR	1	1	1	
118	CODE COMPLIANCE OFFICER II or				
114	CODE COMPLIANCE OFFICER I	4	4	4	
113	CODE COMPLIANCE TECHNICIAN	1	1	1	
107	SR. OFFICE ASSIST-BUS. LICENSE	1	1	1	
104	OFFICE ASSISTANT II	1	1	1	
	TOTAL	14	14	15	

CIVIC CENTER PARK MAINTENANCE

CIVIC CENTER PARK MAINTENANCE	DEPARTMENT	1104610
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Program Narrative:

This Division provides for the maintenance of Civic Center Park. Maintenance includes water, electric and sewer, water pumps, sprinklers, lagoon cleaning and building maintenance.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	6,874	6,350	6,350	6,350	0.00%
OTHER SERVICES	1,031,567	1,051,000	1,053,500	1,036,000	-1.43%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	1,038,441	1,057,350	1,059,850	1,042,350	-1.42%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

CIVIC CENTER PARK MAINTENANCE		DEPARTMENT			1104610
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4219000	SUPPLIES-OTHER	6,874	6,350	6,350	6,350
4309200	CONTRACTING	403,626	425,000	425,000	425,000
4331000	R/M-BUILDINGS	13,962	12,500	12,500	12,500
4332001	R/M-LANDSCAPING SERVICE	355,793	342,500	345,000	347,500
4332100	R/M-CIVIC CENTER PARK	47,764	48,000	48,000	48,000
4337100	TRI-CITIES SPORT FACILITY	81,657	88,000	88,000	83,000
4351000	UTILITIES-WATER	31,844	40,000	40,000	35,000
4351400	UTILITIES-ELECTRIC	95,624	95,000	95,000	85,000
4404500	MACHINERY & EQUIPMENT	1,296	-	-	-
TOTAL CIVIC CENTER PARK MAINTENANCE		1,038,441	1,057,350	1,059,850	1,042,350

PARK MAINTENANCE

PARK MAINTENANCE	DEPARTMENT	1104611
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Program Narrative:

The Park Maintenance division provides for the maintenance of City parks and sports facilities. Work is accomplished by City staff and contract services. Areas include tree trimming and replacement, irrigation repairs, overseeding, etc.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	3,787	9,000	9,000	6,000	-33.33%
OTHER SERVICES	700,220	780,150	783,650	896,600	14.93%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	704,007	789,150	792,650	902,600	14.38%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

PARK MAINTENANCE		DEPARTMENT			1104611
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4219000	SUPPLIES-OTHER	3,787	9,000	9,000	6,000
4331000	R/M-BUILDINGS	14,729	25,000	25,000	25,000
4332001	R/M-LANDSCAPING SERVICE	405,205	496,500	500,000	600,000
4332501	REPAIR OTHERS	96,176	55,650	55,650	67,600
4351000	UTILITIES-WATER	138,138	160,000	160,000	150,000
4351400	UTILITIES-ELECTRIC	45,972	35,000	35,000	40,000
4391000	COMMUNITY GARDENS	-	8,000	8,000	14,000
TOTAL PARK MAINTENANCE		704,007	789,150	792,650	902,600

LANDSCAPING SERVICE

LANDSCAPING SERVICE	DEPARTMENT	1104614
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Program Narrative:

The Landscaping Service Division provides for landscaping guidelines, review of landscaping medians, capital projects, educational training of City landscaping crew and outside maintenance crews, tree trimming review, water conservation programs, and special projects.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	783,077	754,689	781,935	798,275	5.78%
SUPPLIES	3,469	3,000	3,000	3,000	0.00%
OTHER SERVICES	1,081,264	1,026,000	1,115,500	1,041,500	1.51%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	1,867,810	1,783,689	1,900,435	1,842,775	3.31%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

LANDSCAPING SERVICE		DEPARTMENT			1104614
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4100100	SALARIES-FULL TIME	503,674	501,589	502,000	502,000
4100200	SALARIES-OVERTIME	16,713	8,000	8,000	8,000
4111500	RETIREMENT CONTRIBUTION	152,033	163,800	164,656	174,696
4111600	MEDICARE CONTRB-EMP	7,590	5,900	7,279	7,279
4112000	INS PREM - LTD	4,376	4,000	4,300	4,300
4112100	INS PREM - HEALTH	81,698	60,000	74,000	80,300
4112200	INS PREM - DENTAL/VISION	1,366		6,000	6,000
4112400	INS PREM - LIFE	1,337	1,600	1,400	1,400
4112500	WORKER'S COMPENSATION	14,290	9,800	14,300	14,300
4219000	SUPPLIES-OTHER	3,469	3,000	3,000	3,000
4311500	MILEAGE REIMBURSEMENT	689	500	500	500
4312000	CONF, SEMINARS, WORKSHOPS	4,737	6,000	6,000	5,000
4332501	REPAIR OTHERS	24,685	31,000	31,000	31,000
4337001	R/M-MAINTENANCE MEDIANS	807,450	800,000	800,000	858,500
4351000	UTILITIES-WATER	117,157	120,000	130,000	120,000
4351400	UTILITIES-ELECTRIC	24,606	16,500	16,500	25,000
4365000	TELEPHONE	1,440	2,000	1,500	1,500
4391501	WATER CONSERVATION	100,500	50,000	130,000	-
4404000	CAP-OFFICE EQUIPMENT	-	-	-	-
TOTAL LANDSCAPING SERVICE		1,867,810	1,783,689	1,900,435	1,842,775

AUTHORIZED PERSONNEL		ADOPTED BUDGET FY 15-16		BUDGETED FY 16-17	
Grade	Title	Full-Time	Filled	Full-Time	Part-Time
123	LANDSCAPE SUPERVISOR	1	1	1	
121	LANDSCAPE SPECIALIST	1	1	1	
118	LANDSCAPE INSPECTOR II or				
114	LANDSCAPE INSPECTOR I	3	3	3	
	TOTAL	5	5	5	

OUTSIDE AGENCY FUNDING

OUTSIDE AGENCY FUNDING	DEPARTMENT	1104800
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Program Narrative:

The Charitable Contributions Program provides assistance for non-profit agencies or groups that provide charitable, public benefit, public welfare or educational services to residents of Palm Desert. The City has a committee which meets in May of each year to discuss which entities will be granted funds for the next fiscal year. Each Agency is required to fill out an application in order to be considered by the committee.

EXPENDITURE SUMMARY	ACTUAL FY 14-15	ADOPTED FY 15-16	PROJECTED FY 15-16	BUDGETED FY 16-17	PERCENTAGE CHANGE
SALARY AND BENEFITS	-	-	-	-	0.00%
SUPPLIES	-	-	-	-	0.00%
OTHER SERVICES	643,591	680,000	695,000	699,500	2.87%
CAPITAL OUTLAY	-	-	-	-	0.00%
TOTALS:	643,591	680,000	695,000	699,500	2.87%

**CITY OF PALM DESERT
BUDGET WORKSHEETS FY 2016-2017**

OUTSIDE AGENCY FUNDING		DEPARTMENT			1104800
Object Code	Account Description	2014-2015 Actuals	2015-2016 Adopted	2015-2016 Projected	2016-2017 Budget
4388000	CNTRB-VARIOUS AGENCIES	117,900	170,000	145,000	145,000
4388100	CNTRB-SCHOOLS		-	25,000	25,000
4388500	CNTRB-MUSEUM	55,902	75,000	75,000	75,000
4389100	CNTRB-YMCA/YOUTH	77,500	60,000	75,000	75,000
4389201	AFTER SCHOOL PROGRAM	150,000	150,000	150,000	150,000
4389300	CNTRB-SENIOR CENTER	215,644	225,000	225,000	229,500
TOTAL OUTSIDE AGENCY FUNDING		643,591	680,000	695,000	699,500