

ACKNOWLEDGMENT OF RECEIPT OF THE PALM DESERT HOUSING AUTHORITY ADMINISTRATIVE PLAN

(Please read the following statements, sign below and return to the property manager.)

Acknowledging Receipt of the Administrative Plan

I/We certify by signing below that I/we have received and have been given an opportunity to read a copy of the **Administrative Plan**, and I/we understand that it is my/our obligation to be aware of the administrative policies and procedures, rules, and requirements contained therein. I/We further understand that all leaseholders, occupants, and guests are responsible for complying with the **Administrative Plan** including all policies and procedures, rules, and requirements described therein ("**Administrative Plan**").

Changes To and Questions Regarding the *Administrative Plan*

I/We further acknowledge and understand that the **Administrative Plan** is subject to change at any time, without notice, at the sole discretion of the Palm Desert Housing Authority. Any such changes to the **Administrative Plan** shall be effective immediately unless specified otherwise. I/We acknowledge and understand that I/we shall be bound by, and to abide by, any changes to the **Administrative Plan**.

Any questions regarding the **Administrative Plan** or how it applies to my/our residency should be directed to the property manager. Any changes made to the **Administrative Plan** will be posted on the City of Palm Desert website (www.cityofpalmdesert.com) and a full updated copy may be reviewed or obtained upon request from the leasing office.

All leaseholders must sign below.

Name of Leaseholder (Print)	Signature of Leaseholder	Date
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Name of Leaseholder (Print)	Signature of Leaseholder	Date
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Name of Leaseholder (Print)	Signature of Leaseholder	Date
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Property Manager	Date
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