

## PALM DESERT HOUSING COMMISSION

### AGENDA

WEDNESDAY, JUNE 13, 2018, 3:30 PM  
NORTH WING CONFERENCE ROOM  
73510 FRED WARING DRIVE, PALM DESERT, CA 92260

- I. CALL TO ORDER
- II. ROLL CALL
- III. ORAL COMMUNICATIONS

Any person wishing to discuss any item not on the Agenda may address the Housing Commission at this point by giving his/her name and address for the record. Remarks shall be limited to a maximum of three minutes unless additional time is authorized by the Committee. Because the Brown Act does not allow the Housing Commission to take action on items not on the Agenda, members will not enter into discussion with speakers but briefly respond or instead refer the matter to staff for report and recommendation at a future Housing Commission meeting.

This is also the time and place for any person who wishes to comment on Agenda items. It should be noted that at Housing Commission discretion, these comments may be deferred until such time on the agenda as the item is discussed. Remarks shall be limited to a maximum of three minutes unless additional time is authorized by the Housing Commission.

*Reports and documents relating to each of the following items listed on the agenda, including those received following posting/distribution, are on file in the Office of the Palm Desert Housing Authority and are available for public inspection during normal business hours, Monday-Friday, 8:00 a.m. – 5:00 p.m., 73510 Fred Waring Drive, Palm Desert, CA 92260, telephone (760) 346-0611, Ext. 349.*

Sorter  
Section

#### IV. APPROVAL OF MINUTES

- A** A. MINUTES of the Housing Commission meeting of **May 9th, 2018.**

Rec: Approve as presented.

Action:

**V. NEW BUSINESS**

- B** A. Extension to Contract No. HA34822 – Curtis Allan Floor Covering Inc.

Rec: By Minute Motion:

That the Palm Desert Housing Commission forwards the recommendation to the Housing Authority to approve an extension to Contract No. HA34822 with Curtis Allan Floor Covering Inc. for purposes of procuring floor coverings and related supplies and services at the Authority owned and operated properties in the amount not to exceed \$250,000 for FY 2018/2019.

Action:

- C** B. Lowe's Home Centers, Inc./Home Depot U.S.A, Inc./HD Supply Facilities Maintenance

Rec: By Minute Motion:

That the Palm Desert Housing Commission forwards the recommendation to the Housing Authority to authorize the use of Lowe's Home Centers, Inc., Home Depot U.S.A., Inc., and HD Supply Facilities Maintenance for Purchase of Materials, Supplies and Appliances for FY 2018/2019.

Action:

- D** C. Housing Authority Vendor List

Rec: By Minute Motion:

That the Palm Desert Housing Commission forwards the recommendation to the Housing Authority to streamline the use of names vendors for the Authority by granting exception to the bidding requirements and approving the Authority Vendor List.

Action:

**E** D. Courtesy Patrol Services – PDHA

Rec: By Minute Motion:

That the Palm Desert Housing Commission forwards the recommendation to the Housing Authority to authorize the Award of Contract No. HA\_\_\_\_\_ to \_\_\_\_\_ for Courtesy Patrol Services at the Authority Properties in a total annual amount not to exceed \$\_\_\_\_\_

Action:

**VI. CONTINUED BUSINESS**

**F** A. Administrative Plan

- Section 4: Applications and Household Qualification

Rec: By Minute Motion:

Receive and Comment

**VII. REPORTS AND REMARKS**

A. Commission Reports

**G** B. Summary of City Council and Housing Authority agenda items and actions (Jessica)

**H** C. Monthly Occupancy Status Report for April (Teresa)

**IJ** D. Report #1 - Monthly Occupancy and Average Rent Statement for April (Teresa)

**K** E. Report #2 - Monthly Net Operating Income Statements for April (Teresa)

**L** F. Housing Authority Properties Update for May (Teresa)

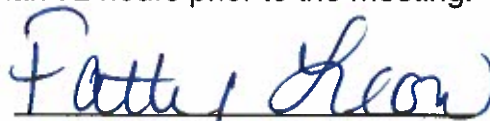
G. Authority Home Improvement Program Update (Janet)

ACTIVITY (May 2018):	
Inquiries (calls, walk-ins, emails):	11
Applications Provided:	1
Application Intake Process:	0
Ineligible (does not meet criteria):	9
Energy Savings Assistance Programs Referrals:	2
<i>(JHC Construction - SCE/Gas Co)</i>	

**VIII. NEXT MEETING DATE – July 11, 2018**

**IX. ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California, that the foregoing agenda for the Palm Desert Housing Commission was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 7th day of June 2018.

  
Patty Leon, Recording Secretary